

HALTON REGION

# Budget and Business Plan **2017**

## **Fees & Charges – Tax**



# Fees & Charges

Department Division							Health Healthy Environments and Communicable Diseases						
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase							
<b>Food Safety Inspection</b>													
Food Safety Education Publications	25	\$ 23.89	\$ 23.89	HST	0.0%	Fee is based on cost of service.							
Food Handler Training Courses	600	\$ 46.90	\$ 47.79	HST	1.9%	Inflation							
Food Handler Exam Only	600	\$ 8.85	\$ 8.85	HST	0.0%	Based on full cost recovery.							
Reports to Lawyers re Outstanding Work Orders	130	\$ 102.65	\$ 104.42	HST	1.7%	Inflation							
Lot Assessments - Severances	9	\$ 115.93	\$ 118.58	HST	2.3%	Industry standard increase.							
Lot Assessments - Minor Variance	9	\$ 115.93	\$ 118.58	HST	2.3%	Industry standard increase.							
Pool Operator Training Course	60	\$ 22.12	\$ 22.12	HST	0.0%	Based on partial cost recovery.							
Air Quality Education Publications	2	\$ 11.90	\$ 11.90	5%	0.0%	Fee is based on cost of reprints.							

\* 2017 Proposed fee exclusive of applicable taxes

Department Division		Health Clinical Health Services				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
<b>Sexual Health Services</b>						
Intrauterine Devices	732	\$ 130.00	\$10-\$355	Exempt	Varies	2017 fee reflects increase in variety of products available to clients.
**Herpes Treatment	52	\$6-\$60	\$6-\$40	Exempt	Varies	Cost varies based on volume.
**Birth Control Contraceptives	4,210	\$ 10.00	\$ 10.00	Exempt	0.0%	
Human Papilloma Virus Vaccine	128	N/A	\$ 155.25	Exempt	N/A	New fee for 2017 for the recovery of cost of the Human Papilloma Virus (HPV) vaccine offered to prevent HPV in the community at large.
<b>Mental Health Treatment</b>						
Administration Fee for Medical Reports (chart review and medical report preparation)	4	\$ 50.00	\$ 50.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Administration Fee for Medical Reports (photocopies and short statement/paragraph preparation)		\$ 50.00	\$ 50.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Administration Fee for Medical Reports (full narrative typed report)	5	\$ 100.00	\$ 100.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Administration Fee for Medical Reports (complete and detailed report involving extensive chart review and report preparation)	5	\$ 150.00	\$ 150.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Administration fee to copy info from charts	600	\$ 0.15	\$ 0.15	HST	0.0%	Fee is increased every few years to reflect material increases in cost.
<b>Immunizations</b>						
Thermometers	50	\$ 59.29	\$ 59.29	HST	0.0%	Product cost recovery.
TB Skin Test Service Fee	-	\$ 18.00	N/A	Exempt	0.0%	This service is no longer offered.

\* 2017 Proposed fee exclusive of applicable taxes

\*\*The program/service cost of vaccines, contraceptives and herpes treatment is subject to change during the year. User fees are adjusted accordingly to recover majority of cost. It is exclusive of applicable taxes.

Department Division		Health Paramedic Services				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
Administration Fee for Call Reports	40	\$ 69.03	\$ 72.57	HST	5.1%	Inflation
Transport to Non-Billing Facility	1	\$ 45.00	\$ 45.00	Exempt	0.0%	
Transport of Un-Insured Patient	1	\$ 240.00	\$ 240.00	Exempt	0.0%	
Basic Life Support / Healthcare Provider Training (BLS/HCP)	10	\$ 52.21	\$ 53.98	HST	3.4%	Inflation
Heart Saver BLS Level C Training	40	\$ 35.40	\$ 36.28	HST	2.5%	Inflation
Modified Course Level E (CPR, Automated External Defibrillator Training)	40	\$ 29.20	\$ 30.09	HST	3.0%	Inflation
CPR for Family and Friends Kit	50	\$ 30.09	\$ 30.09	HST	0.0%	
Special Events - Admin Fee	1	\$ 226.55	\$ 232.74	HST	2.7%	Rate increase due to 2 additional hours required by Public Safety Education Coordinator to organize details, contract and supplies.
Special Events Coverage - One Paramedic - regular hourly rate. Contracts would be 4.5 hours minimum charge.	4	\$ 86.73	\$ 88.50	HST	2.0%	Inflation
Special Events Coverage - Two Paramedics - regular hourly rate. Contracts would be 4.5 hours minimum charge.	4	\$ 146.02	\$ 151.33	HST	3.6%	Inflation
Special Events Coverage - One Paramedic - Statutory Holiday rate. Contracts would be 4.5 hours minimum charge.	4	\$ 106.19	\$ 109.73	HST	3.3%	Inflation
Special Events Coverage - Two Paramedics - Statutory Holiday rate. Contracts would be 4.5 hours minimum charge.	4	\$ 186.73	\$ 192.92	HST	3.3%	Inflation
Interview Paramedic	1	\$ 248.67	\$ 258.41	HST	3.9%	Inflation
Public Access Defibrillation Program - Site Assessment	1	\$ 320.35	\$ 322.12	HST	0.6%	Inflation

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Department Division		Social & Community Services Children's Services				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
<b>Children's Services</b>						
Publications	0	\$1.77 - \$88.50	\$1.77 - \$88.50	HST	0.0%	
Seminar / Workshop registration	190	\$4.42 - \$88.50	\$4.42 - \$88.50	HST	0.0%	
<b>Regional Child Care Centres</b>						
Toddler Half Day	783	\$ 33.90	\$ 34.92	Exempt	3.0%	Inflation plus closing the gap between the Market rate and the Regional Child Care Centre rate.
Toddler Full Day	8,352	\$ 49.52	\$ 51.01	Exempt	3.0%	Inflation plus closing the gap between the Market rate and the Regional Child Care Centre rate.
Preschool Half Day	6,264	\$ 32.57	\$ 33.55	Exempt	3.0%	Inflation plus closing the gap between the Market rate and the Regional Child Care Centre rate.
Preschool Full Day	22,185	\$ 45.63	\$ 47.00	Exempt	3.0%	Inflation plus closing the gap between the Market rate and the Regional Child Care Centre rate.
Preschool Nursery School	522	\$ 17.13	\$ 17.64	Exempt	3.0%	Inflation plus closing the gap between the Market rate and the Regional Child Care Centre rate.

\* 2017 Proposed fee exclusive of applicable taxes

Department Division		Social & Community Services Services for Seniors					
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase	
<b>Adult Day Program</b>							
Milton Place & Friends Landing - Daily Fee	7,090	\$ 20.06	\$ 20.46	Exempt	2.0%	Inflation	
Silver Creek Place - Daily Fee	3,682	\$ 20.06	\$ 20.46	Exempt	2.0%	Inflation	
<b>Wellington Terrace</b>							
Nurse Call Monitoring (monthly)	469	\$ 45.00	\$ 45.00	Exempt	0.0%		
<b>Nutrition Services</b>							
Meals On Wheels-per meal	14,878	\$ 6.40	\$ 6.52	Exempt	2.0%	Inflation	
Entrée (+soup +Dessert) (7 or more)	260	\$ 40.43	\$ 41.24	Exempt	2.0%	Inflation	
Entrée (+soup or Dessert) (7 or more)	150	\$ 37.24	\$ 37.99	Exempt	2.0%	Inflation	
Entrée Only (7 or More)	100	\$ 35.91	\$ 36.63	Exempt	2.0%	Inflation	
Entrée (Individual)	61	\$ 5.36	\$ 5.46	Exempt	2.0%	Inflation	
Sandwich Meals	710	\$ 5.52	\$ 5.63	Exempt	2.0%	Inflation	
Soup or Salad	4,100	\$ 1.11	\$ 1.13	Exempt	2.0%	Inflation	
Container Billing (each)	20,281	\$ 0.66	\$ 0.68	Exempt	2.0%	Inflation	
<b>Resident Basic Fees (daily)</b>							
Basic Max (as of 7/1/2016)		\$ 58.99	\$ 59.58	Exempt	1.0%	MOHLTC rate.	
Basic Average		Varies	n/a	Exempt		Fee to be removed.	

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Department Division		Social & Community Services Services for Seniors				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
<b>Preferred Surcharge (daily)</b>						
Semi-Private before 6/30/2012		\$ 8.09	\$ 8.17	Exempt	1.0%	MOHLTC rate.
Semi-Private 7/1/2012		\$ 9.10	\$ 9.19	Exempt	1.0%	MOHLTC rate.
Semi-Private 7/1/2013		\$ 10.11	\$ 10.21	Exempt	1.0%	MOHLTC rate.
Semi-Private 9/1/2014		\$ 11.12	\$ 11.23	Exempt	1.0%	MOHLTC rate.
Semi-Private 7/1/2015		\$ 12.13	\$ 12.25	Exempt	1.0%	MOHLTC rate.
Semi-Private 7/1/2016		\$ 12.13	\$ 12.25	Exempt	1.0%	New fee and MOHLTC rate.
Private before 6/30/2012		\$ 18.20	\$ 18.38	Exempt	1.0%	MOHLTC rate.
Private 7/1/2012		\$ 19.97	\$ 19.75	Exempt	1.0%	MOHLTC rate.
Private 7/1/2013		\$ 21.74	\$ 21.50	Exempt	1.0%	MOHLTC rate.
Private 9/1/2014		\$ 23.51	\$ 23.25	Exempt	1.0%	MOHLTC rate.
Private 7/1/2015		\$ 25.28	\$ 25.00	Exempt	1.0%	MOHLTC rate.
Private 7/1/2016		\$ 25.25	\$ 25.53	Exempt	1.0%	New fee and MOHLTC rate.

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<b>Department</b> <b>Division</b>						
<b>Legislative and Planning Services</b> <b>Halton Region Museum and Heritage Services**</b>						
<b>Service Offered</b>	<b>2017 Est # Units</b>	<b>2016 Actual Fee</b>	<b>2017 Proposed Fee</b>	<b>Applicable Taxes (HST or Exempt) *</b>	<b>2017/2016 Fee % Increase</b>	<b>Basis for Fee Increase</b>
<b>Education Programs</b>						
School One Hour - Per Child	20	\$ 6.00	\$ 6.00	Exempt	0.0%	
School Two Hours - Per Child	250	\$ 7.00	\$ 7.00	Exempt	0.0%	
School Three Hours - Per Child	450	\$ 8.00	\$ 8.00	Exempt	0.0%	
School Four Hours - Per Child	550	\$ 9.00	\$ 9.00	Exempt	0.0%	
Adult program Per Adult - 1 hour	75	\$ 6.00	\$ 6.00	HST	0.0%	
Adult program Per Adult - 2 hours	75	\$ 7.00	\$ 7.00	HST	0.0%	
Adult program Per Adult - 3 hours	75	\$ 8.00	\$ 8.00	HST	0.0%	

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\*\* As per Report LPS55-10 - Halton Region Museum Policy Manual

The Manager of Heritage Services, be authorized to execute any and all agreements as may be required from time to time for the purposes of administering the operations of the Museum, as documented in the Halton Region Museum Policy Manual.

Department Division							Legislative and Planning Services Planning Services						
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase							
Regional Official Plan (2009)	2	\$ 58.23	\$ 59.39	HST	2.0%	Inflation							
Regional Official Plan (2006)	2	\$ 58.23	\$ 59.39	HST	2.0%	Inflation							
Regional Official Plan (1980)	0	\$ 63.81	\$ 65.09	HST	2.0%	Inflation							
Maps (Official Plan 1980)	0	\$ 5.73	\$ 5.85	HST	2.0%	Inflation							
Regional Plan Updates Subscription	0	\$ 13.65	\$ 13.92	HST	2.0%	Inflation							
Reports (\$.06/pg. min \$3.00)	500	\$ 0.06	\$ 0.06	HST	0.0%	Inflation							
Special Data Requests (at cost)	5	Actual Cost	Actual Cost	HST									
Halton Region's Database Search for Environmental Source Information	30	\$ 145.55	\$ 148.46	HST	2.0%	Inflation							
Aquifer Management Plan	0	\$ 85.09	\$ 86.79	HST	2.0%	Inflation							
MOU HUSP	0	\$ 47.01	\$ 47.95	HST	2.0%	Inflation							
MOU HASR	0	\$ 87.32	\$ 89.07	HST	2.0%	Inflation							
Photocopy (\$.42/pg. min \$3.00)	250	\$ 0.42	\$ 0.43	HST	2.0%	Inflation							
General - Development Assessments	1	\$ 174.64	\$ 178.14	HST	2.0%	Inflation							
General - Development Research	1	\$ 174.64	\$ 178.14	HST	2.0%	Inflation							
General - DATS Computer Analysis	1	\$ 174.64	\$ 178.14	HST	2.0%	Inflation							
General - DATS Continuing Reports per hour	1	\$ 33.43	\$ 34.09	HST	2.0%	Inflation							
General - Old File Retrieval	4	\$ 17.92	\$ 18.28	HST	2.0%	Inflation							
Subdivision – Application Fee**	9	\$ 8,502.93	\$ 8,672.99	HST	2.0%	Inflation							
Subdivision - Plan Revision (pre Draft Approval)**	0	\$ 611.25	\$ 623.47	HST	2.0%	Inflation							
Subdivision - Plan Revision (post Draft Approval) Applicant Initiated**	2	\$ 1,747.60	\$ 1,782.55	HST	2.0%	Inflation							
Subdivision - Emergency Extension (3 months)**	0	\$ 244.09	\$ 248.98	HST	2.0%	Inflation							

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\*\* Applications for Assisted Housing projects are exempt from Regional Development Application fees. Proposals that incorporate an Assisted Housing component may be eligible for a pro-rated reduction in Regional fees. Projects must conform to the "Assisted Housing" definition in the current Regional Official Plan. Approval is at the sole discretion of the Chief Planning Official of the Region of Halton".

Department		Legislative and Planning Services				
Division		Planning Services				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
Subdivision - Draft Approval Extension (One Year)**	6	\$ 698.62	\$ 712.59	HST	2.0%	Inflation
Subdivision - Registration**	14	\$ 1,747.60	\$ 1,782.55	HST	2.0%	Inflation
Subdivision - Phased Draft Approval**	0	\$ 8,377.54	\$ 8,545.09	HST	2.0%	Inflation
Subdivision - Phase Revision Requiring Circulation (50% of Phased Draft Approval Fee)**	0	\$ 4,189.30	\$ 4,273.08	HST	2.0%	Inflation
Subdivision - Sub-Phasing Requiring Circulation (30% of Phased Draft Approval Fee)**	0	\$ 2,513.39	\$ 2,563.65	HST	2.0%	Inflation
Subdivision - Phase Revision and Sub-Phasing Not Requiring Circulation (Pre Draft-Approval)**	0	\$ 611.25	\$ 623.47	HST	2.0%	Inflation
Condominium – Application Fee**	10	\$ 2,457.44	\$ 2,506.59	HST	2.0%	Inflation
Condominium – Exemption Fee**	2	\$ 407.51	\$ 415.66	HST	2.0%	Inflation
Condominium – Vacant Land or Common Element**	1	\$ 361.62	\$ 368.86	HST	2.0%	Inflation
Condominium - Revision**	0	\$ 367.21	\$ 374.55	HST	2.0%	Inflation
Condominium – Emergency Extension (3 Months)**	0	\$ 244.09	\$ 248.98	HST	2.0%	Inflation
Condominium – Draft Approval Extension (One Year)**	0	\$ 244.09	\$ 248.98	HST	2.0%	Inflation
Condominium - Final Approval**	3	\$ 594.44	\$ 606.33	HST	2.0%	Inflation
Condominium Conversion**	0	\$ 1,164.33	\$ 1,187.61	HST	2.0%	Inflation
Consent – Application Fee**	45	\$ 931.49	\$ 950.12	HST	2.0%	Inflation
Consent - Revision**	0	\$ 244.09	\$ 248.98	HST	2.0%	Inflation
Validation of Title**	0	\$ 244.09	\$ 248.98	Exempt	2.0%	Inflation

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Department Division							Legislative and Planning Services Planning Services						
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase							
Part Lot Control Bylaw – Application Fee	24	\$ 465.75	\$ 475.07	HST	2.0%	Inflation							
Local Official Plan Amendment – Applicant - initiated*****	6	\$ 6,988.16	\$ 7,127.92	HST	2.0%	Inflation							
Local Official Plan Amendment – Applicant - initiated Revision*****	0	\$ 3,494.08	\$ 3,563.97	HST	2.0%	Inflation							
Local Official Plan Amendment Requiring Regional Approval– Applicant initiated*****	0	\$ 6,988.21	\$ 7,127.98	HST	2.0%	Inflation							
Zoning Bylaw Amendment – Applicant-initiated*****	33	\$ 931.45	\$ 950.08	Exempt	2.0%	Inflation							
Holding Provision Removal**	3	\$ 291.10	\$ 296.93	HST	2.0%	Inflation							
Temporary Use By-law Permits and Renewals**	3	\$ 465.75	\$ 475.07	HST	2.0%	Inflation							
Zoning By-law Amendment - Revisions to Application*****	1	\$ 465.75	\$ 475.07	Exempt	2.0%	Inflation							
Minor Variance - Application Fee**	387	\$ 29.14	\$ 29.72	HST	2.0%	Inflation							
Site Plan - Application Fee - Applicant Initiated**	133	\$ 931.49	\$ 950.12	HST	2.0%	Inflation. Halton's local municipalities are now exempt from paying this fee for municipally-initiated projects.							
Site Plan – Revision - Applicant Initiated**	12	\$ 583.28	\$ 594.95	HST	2.0%	Inflation							
Site Plan – Minor Development/ Minor Modification**	27	\$ 583.28	\$ 594.95	HST	2.0%	Inflation							
Parkway Belt West Plan Amendment - Applicant Initiated	3	\$ 2,329.76	\$ 2,376.35	HST	2.0%	Inflation							
Niagara Escarpment Plan Amendment - Major Files	0	\$ 8,270.06	\$ 8,435.46	HST	2.0%	Inflation							
Niagara Escarpment Plan Amendment - Minor Files	0	\$ 2,329.76	\$ 2,376.35	HST	2.0%	Inflation							

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\*\*\* Municipal initiated ROPAs, LOPAs and Rezoning are exempt from Regional Development Application fees.



Division Planning Services						
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
Regional Official Plan Amendment Application Fee*****	0	\$ 8,270.06	\$ 8,435.46	HST	2.0%	Inflation
Pits and Quarries Regional Official Plan Amendment Application Fee	0	\$ 116,475.05	\$ 118,804.55	HST	2.0%	Inflation
ROPA Public Meeting Advertising Fee	0	Actual Cost	Actual Cost	HST		
Review of Applications Requiring Planning Act Approval in Bordering Municipalities	0	\$ 17,471.62	\$ 17,821.05	HST	2.0%	Inflation
Green Energy Act Application Reviews	0	\$ 931.45	\$ 950.08	HST	2.0%	Inflation
Ontario Power Authority Project Applications	0	\$ 931.45	\$ 950.08	HST	2.0%	Inflation
Engineering and Inspection Fees - Land Development Agreements (based on total cost of water and wastewater works)						
\$0 - \$100,000.00		greater of 10% or \$5,000.00	greater of 10% or \$5,000.00			As per Report LPS77-13
\$100,000.00 - \$250,000.00		7%	7%	HST		
\$250,000.00.01 - \$500,000.00		6%	6%			
over \$500,000.00		5% to a max of	5% to a max of			

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\*\*\* Municipal initiated ROPAs, LOPAs and Rezoning are exempt from Regional Development Application fees.



Department Division							Legislative and Planning Services Economic Development						
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase							
Small Business Seminars	250	\$ 25.50	\$ 26.01	HST	2.0%	Inflation							
Other Small Business Events	155	\$ 30.97	\$ 31.59	HST	2.0%	Inflation							
Tourism Education Seminars	40	\$ 25.50	\$ 26.01	HST	2.0%	Inflation							
Tourism Consumer Events	0	\$ 26.51	\$ 27.04	HST	2.0%	Inflation							
Tourism Product Development - Business Participation	0	\$ 254.80	\$ 259.90	HST	2.0%	Inflation							
Tourism Exemption Application under the Retail Business Holidays Act	1	\$ 1,551.40	\$ 1,582.43	Exempt	0.0%								

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Department Division		Legislative and Planning Services Legal Services				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
<b>Municipal Enquiries</b>						
Municipal Enquiries (reply by regular mail)	270	\$ 81.19	\$ 82.82	HST	2.0%	Inflation
Municipal Enquiries (reply by fax)	8	\$ 116.38	\$ 118.71	HST	2.0%	Inflation
<b>Waste Related Agreements</b>						
Sewer Discharge	1	\$ 2,443.21	\$ 2,492.07	HST	2.0%	Inflation
Other- Waste Related Agreements	2	\$ 346.80	\$ 353.74	HST	2.0%	Inflation
<b>General Agreements</b>						
Encroachment	4	\$ 346.80	\$ 353.74	HST	2.0%	Inflation
Lease/License/Easement	2	\$ 346.80	\$ 353.74	HST	2.0%	Inflation
Other- General Agreements	10	\$ 346.80	\$ 353.74	HST	2.0%	Inflation
<b>Electronic Registration</b>						
Search of parcel Register (per P.I.N.)	24	\$ 41.72	\$ 42.55	HST	2.0%	Inflation
Corporate Searches	2	\$ 41.72	\$ 42.55	HST	2.0%	Inflation
Electronic Document Preparation/Amendment (per document)	11	\$ 98.74	\$ 100.71	HST	2.0%	Inflation
Electronic Registration and Administration (per document)	8	\$ 181.15	\$ 184.78	HST	2.0%	Inflation
Registration of Plan - No Agreement Required	5	\$ 284.27	\$ 289.96	HST	2.0%	Inflation
<b>Minor Residential Servicing Agreements</b>						
1 lot/unit	6	\$ 1,010.92	\$ 1,031.14	HST	2.0%	Inflation
Other Minor Residential Service	1	\$ 1,010.92	\$ 1,031.14	HST	2.0%	Inflation

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Department Division		Legislative and Planning Services Legal Services					
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase	
<b>Minor Development Non-Servicing Agreements</b>							
Site Plan	7	\$ 488.48	\$ 498.25	HST	2.0%	Inflation	
Plan Registration for Common Element Condominium	1	\$ 346.80	\$ 353.74	HST	2.0%	Inflation	
Consent Application	2	\$ 488.48	\$ 498.25	HST	2.0%	Inflation	
Other - Minor Development Non-servicing Agreements	2	\$ 346.80	\$ 353.74	HST	2.0%	Inflation	
<b>Major Development Agreements</b>							
Development/Development Charge	6	\$ 2,897.62	\$ 2,955.57	HST	2.0%	Inflation	
Residential/Comm/Ind/rural Subdiv/Condo (per plan)	34	\$ 2,897.62	\$ 2,955.57	HST	2.0%	Inflation	
Residential (2lots/units or more) Comm/Ind/Inst Servicing	14	\$ 1,647.50	\$ 1,680.45	HST	2.0%	Inflation	

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Department Division		Legislative and Planning Services Regional Clerk and Council Services				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
Council (Agenda/Minutes)	1	\$ 249.69	\$ 254.68	HST	2.0%	Inflation
Standing Committee (1)	1	\$ 133.21	\$ 135.87	HST	2.0%	Inflation
Standing Committee (3)	1	\$ 273.15	\$ 278.61	HST	2.0%	Inflation
Sub-Committees (each)	1	\$ 133.21	\$ 135.87	HST	2.0%	Inflation
Application Fee Under MFIPPA	35	\$ 5.00	\$ 5.00	Exempt	0.0%	Legislation Fee under MFIPPA.
Record Search Time/15 Minutes	40	\$ 7.50	\$ 7.50	Exempt	0.0%	Legislation Fee under MFIPPA.
Record Preparation/15 Minutes	8	\$ 7.50	\$ 7.50	Exempt	0.0%	Legislation Fee under MFIPPA.
Photocopying MFIPPA (per page)	5,000	\$ 0.20	\$ 0.20	Exempt	0.0%	Legislation Fee under MFIPPA.
Computer Programming/15 Minutes	0	\$ 15.00	\$ 15.00	Exempt	0.0%	Legislation Fee under MFIPPA.
Computer Disks (CDs)	1	\$ 10.00	\$ 10.00	Exempt	0.0%	Legislation Fee under MFIPPA.
Photocopies (per page)	0	\$ 0.20	\$ 0.20	HST	0.0%	No fee increase.

\* 2017 Proposed fee exclusive of applicable taxes

Department Division		Legislative and Planning Services Asset Management					
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase	
Auditorium 1/2 - Minimum Room Rental	1	\$ 267.01	\$ 272.35	HST	2.0%	Inflation	
Auditorium 1/2 - Room Rental Incremental /hr	1	\$ 31.23	\$ 31.85	HST	2.0%	Inflation	
Auditorium Full - Minimum Room Rental	5	\$ 329.57	\$ 336.16	HST	2.0%	Inflation	
Auditorium Full - Room Rental Incremental /hr	3	\$ 31.23	\$ 31.85	HST	2.0%	Inflation	
Small Meeting Room - Minimum Room Rental	1	\$ 85.18	\$ 86.89	HST	2.0%	Inflation	
Small Meeting Room - Room Rental Incremental /hr	0	\$ 9.03	\$ 9.21	HST	2.0%	Inflation	
Large Meeting Room - Minimum Room Rental	1	\$ 170.47	\$ 173.88	HST	2.0%	Inflation	
Large Meeting Room - Room Rental Incremental /hr	1	\$ 17.00	\$ 17.34	HST	2.0%	Inflation	
Cafeteria - Evening Room Rental - Minimum	3	\$ 170.47	\$ 173.88	HST	2.0%	Inflation	
Cafeteria - Evening Room Rental - Incremental /hr	1	\$ 17.00	\$ 17.34	HST	2.0%	Inflation	
Fee For Service - Security (Reg /hr)	15	\$ 19.21	\$ 19.21	HST	0.0%	Contractual agreement, cannot change.	
Fee For Service - Maintenance (Reg /hr)	1	\$ 41.61	\$ 42.44	HST	2.0%	Inflation	
Fee For Service - Contracted Cleaning of Auditorium or Cafeteria Areas includes Common Area	12	\$ 16.28	\$ 16.28	HST	0.0%	Contractual agreement, cannot change.	
Fee For Service - Contracted Cleaning of Additional Small Meeting Room(s) used with Cafeteria or Auditorium (single add on price)	12	\$ 16.28	\$ 16.28	HST	0.0%	Contractual agreement, cannot change.	
Fee For Service - Contracted Cleaning of Additional Large Meeting Room(s) used with Cafeteria or Auditorium (single add on price)	12	\$ 16.28	\$ 16.28	HST	0.0%	Contractual agreement, cannot change.	
During Event - Day Porter/Matron - Weekend rate per hour	20	\$ 16.28	\$ 16.28	HST	0.0%	Contractual agreement, cannot change.	
During Event - Day Porter/Matron - Weekday rate per hour - 5:00 pm to 7:00 am	20	\$ 16.28	\$ 16.28	HST	0.0%	Contractual agreement, cannot change.	

\* 2017 Proposed fee exclusive of applicable taxes



Department Division		Public Works Road Operations					
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase	
<b>Entrance Permit</b>							
Cut Curb & Installation Permit by Applicant (minimum 2 inspections)							
Culvert Installation Permit (minimum 3 inspections)							
Inspections (each)	75	\$ 118.00	\$ 120.00	HST	2.0%	Inflation	
Permit Administration Fee	25	\$ 87.75	\$ 89.51	Exempt	2.0%	Inflation	
Security Deposit (refundable)		\$ 5,306.00	\$ 5,306.00	Exempt	0.0%		
<b>Culvert Cost (including headwalls/rip rap) (Per meter)</b>							
12" 300mm	3	\$ 199.12	\$ 203.11	Exempt	2.0%	Inflation	
15" 375mm	3	\$ 208.11	\$ 212.27	Exempt	2.0%	Inflation	
18" 450mm	3	\$ 212.63	\$ 216.88	Exempt	2.0%	Inflation	
24" 600mm	3	\$ 230.59	\$ 235.20	Exempt	2.0%	Inflation	
30" 750mm	2	\$ 249.76	\$ 254.75	Exempt	2.0%	Inflation	
<b>Excavation Permit</b>							
Permit includes minimum 2 inspections							
Inspections (each)	75	\$ 118.00	\$ 120.00	HST	2.0%	Inflation	
Permit Administration Fee	25	\$ 87.75	\$ 89.51	Exempt	2.0%	Inflation	
Security Deposit (refundable)		\$ 5,306.00	\$ 5,306.00	Exempt	0.0%		
<b>Road Occupancy Permit</b>							
Permit includes minimum 2 inspections							
Inspections (each)	30	\$ 118.00	\$ 120.00	HST	2.0%	Inflation	
Permit Administration Fee	60	\$ 87.75	\$ 89.51	Exempt	2.0%	Inflation	
Security Deposit (refundable)		\$ 5,306.00	\$ 5,306.00	Exempt	0.0%		
<b>Special Event Permit</b>							
Permit Administration Fee	5	\$ 263.74	\$ 269.02	Exempt	2.0%	Inflation	

\* 2017 Proposed fee exclusive of applicable taxes

Department Division		Public Works Road Operations				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
<b>Oversize / Overweight Vehicles Operation Permit</b>						
Single event move Permit (includes 2 inspections)						
Inspections (each)	30	\$ 118.00	\$ 120.00	HST	2.0%	Inflation
Permit Administration Fee	90	\$ 87.75	\$ 89.51	Exempt	2.0%	Inflation
Security Deposit (refundable)		\$ 5,306.00	\$ 5,306.00	Exempt	0.0%	
Annual Oversized Vehicle Permit (applicant required to submit an annual report on its fleet's operation on Regional Roads, including location & frequency of use)	220	\$ 233.99	\$ 238.67	Exempt	2.0%	Inflation
<b>Tourism-Oriented Destination Signage (TODS)</b>						
Application	5	\$ 57.36	\$ 58.51	Exempt	2.0%	Inflation
Installation – Small Signs	10	\$ 399.39	\$ 407.38	Exempt	2.0%	Inflation
Installation – Medium signs	10	\$ 571.51	\$ 582.94	Exempt	2.0%	Inflation
Installation – Large signs	15	\$ 799.96	\$ 815.95	Exempt	2.0%	Inflation
Annual maintenance – Small signs	50	\$ 68.65	\$ 70.02	Exempt	2.0%	Inflation
Annual maintenance – Medium signs	150	\$ 91.14	\$ 92.96	Exempt	2.0%	Inflation
Annual maintenance – Large signs	225	\$ 114.71	\$ 117.00	Exempt	2.0%	Inflation
<b>Transportation Data</b>						
Intersection Traffic Movement (TM) Count (8-hr)	2	\$ 68.65	\$ 70.02	HST	2.0%	Inflation
Automatic Traffic Recorder (ATR) Count (24-hr)	60	\$ 47.25	\$ 48.19	HST	2.0%	Inflation
Automatic Traffic Recorder (ATR) Book	2	\$ 174.38	\$ 177.87	HST	2.0%	Inflation
Traffic Signal Timing	20	\$ 58.53	\$ 59.70	HST	2.0%	Inflation
Collision Data	2	\$ 140.64	\$ 143.45	HST	2.0%	Inflation
Modelling Data	10	\$ 146.24	\$ 149.16	HST	2.0%	Inflation

\* 2017 Proposed fee exclusive of applicable taxes

Department Division		Public Works Road Operations				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
<b>Noise Abatement (Retrofit)</b>						
Installation of noise barriers  (Actual costs include engineering fees shared by land owners on a lineal metre basis)	200 m	25% of the lesser of Engineering Cost Estimate or Actual Cost	25% of the lesser of Engineering Cost Estimate or Actual Cost	HST		As per Staff Report CS-69-06 Noise Attenuation Policy Update.
<b>Municipal Access Agreements for New Service Providers</b>						
Administrative and Legal Costs		\$ 2,341.63	\$ 2,388.47	HST	2.0%	Inflation
Agreement preparation		\$ 17,557.11	\$ 17,908.25	HST	2.0%	Inflation
Annual Letter of credit (security)		\$ 29,260.76	\$ 29,845.98	Exempt	2.0%	Inflation
<b>Municipal Access Agreements for Telecommunication Carriers</b>						
Telecommunication Carriers Annual Fee		\$ 5,274.86	\$ 5,380.36	HST	2.0%	PW-30-11 By-Law No 18-11.
Telecommunication Development Agreement Fee		\$ 5,274.86	\$ 5,380.36	HST	2.0%	PW-30-11 By-Law No 18-11.

\* 2017 Proposed fee exclusive of applicable taxes

Department Division		Public Works Waste Management				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
Tipping Fee (per tonne)	800	\$ 165.00	\$ 165.00	Exempt	0.0%	
Appliances (per unit)	400	\$ 5.00	\$ 5.00	Exempt	0.0%	
Asbestos (per tonne starting from 0; requires prior approval)		\$ 330.00	\$ 330.00	Exempt	0.0%	
Brick and Rubble (< wheel barrow)		\$ 5.00	\$ 5.00	Exempt	0.0%	
Brick and Rubble (> wheel barrow, equivalent to a pick-up truck, maximum 3 loads per year). Commercial loads not accepted		\$ 10.00	\$ 10.00	Exempt		
Container Station Fee (< 50 kg )	69,200	\$ 5.00	\$ 5.00	Exempt	0.0%	
Container Station Fee (51 - 150 kg)	21,000	\$ 10.00	\$ 10.00	Exempt	0.0%	
Container Station Fee (>150 kg) (per tonne, starting from 0)	7,500	\$ 165.00	\$ 165.00	Exempt	0.0%	
Commercial Blue Box Recyclables (per tonne, starting from 0)		\$ 165.00	\$ 165.00	Exempt	0.0%	
De-commissioned Soil (per tonne, starting from 0, requires prior approval, accepted on a case by case basis)		\$ 35.00	\$ 35.00	Exempt	0.0%	
Fill (< wheel barrow)		\$ 5.00	\$ 5.00	Exempt	0.0%	
Fill (> wheel barrow, equivalent to a pick-up truck, maximum 3 loads per year). Commercial loads not accepted		\$ 10.00	\$ 10.00	Exempt	0.0%	
Leaf and Yard (per load) - residential loads	4,500	\$ 5.00	\$ 5.00	Exempt	0.0%	
Leaf and Yard (per tonne, starting from 0) - commercial loads		\$ 165.00	\$ 165.00	Exempt		
Vacuumed Leaves (per tonne)		\$ 25.00	\$ 25.00	Exempt	0.0%	
Woodchips (150 kg or less) per load		\$ 5.00	\$ 5.00	Exempt	0.0%	
Woodchips (> 150 kg) per load		\$ 10.00	\$ 10.00	Exempt	0.0%	

\* 2017 Proposed fee exclusive of applicable taxes

Department Division		Public Works Waste Management				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
Blue Boxes - 16 gallon		\$ 4.42	\$ 4.42	HST	0.0%	
Blue Boxes - 22 gallon	500	\$ 4.42	\$ 4.42	HST	0.0%	
Composters	150	\$ 13.27	\$ 13.27	HST	0.0%	
Garbage Tags (5 per sheet)	15,000	\$ 10.00	\$ 10.00	Exempt	0.0%	
Green Carts - 13 gallon	75	\$ 13.27	\$ 13.27	HST	0.0%	
Security Deposit-Bin Rental (refundable) 11 - 20 bins		\$ 100.00	\$ 100.00	Exempt	0.0%	
Security Deposit-Bin Rental (refundable) 21 - 50 bins		\$ 200.00	\$ 200.00	Exempt	0.0%	
Security Deposit-Bin Rental (refundable) 51 or more bins		\$ 500.00	\$ 500.00	Exempt	0.0%	
Cost per damaged / missing bin		\$ 75.00	\$ 75.00	HST	0.0%	

\* 2017 Proposed fee exclusive of applicable taxes

Department Division		Finance Financial Planning and Budgets				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
Residential Administration Fee - per unit - Subdivision or Servicing Agreement	3,000-3,730	\$ 141.36	\$ 144.18	HST	2.0%	Inflation
Minor agreements (e.g., Servicing Agreements with no DCs, Deferral, Temporary Bldg. or any amendments to DC or Financial Agreements)	20	\$ 348.19	\$ 355.16	HST	2.0%	Inflation
Financial Agreements - (e.g., DC Prepayments or Capital Financing)	5	\$ 2,516.34	\$ 2,566.67	HST	2.0%	Inflation

\* 2017 Proposed fee exclusive of applicable taxes



Department		Finance				
Division		Financial, Purchasing and Payroll Services				
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase
Handling Fee-Couriered Documents	45	\$ 11.63	\$ 11.86	HST	2.0%	Inflation
Download Fee-Bid Documents	1,570	\$ 11.63	\$ 11.86	HST	2.0%	Inflation
Bid documents < \$100,000	30	\$ 17.24	\$ 17.58	HST	2.0%	Inflation
Bid documents > \$100,000	80	\$ 28.97	\$ 29.55	HST	2.0%	Inflation
New - Download Construction Tender and Drawings less than 50 sheets	76	\$ 48.65	\$ 49.63	HST	2.0%	Inflation
New - Download Construction Tender and Drawings greater than 50 sheets	76	\$ 97.31	\$ 99.25	HST	2.0%	Inflation
NSF Cheque Charge	55	\$ 23.36	\$ 23.83	Exempt	2.0%	Inflation
Administration Charge		\$ 11.63	\$ 11.86	HST	2.0%	Inflation

\* 2017 Proposed fee exclusive of applicable taxes

Department Division		CAO Policy Integration & Communications					
Service Offered	2017 Est # Units	2016 Actual Fee	2017 Proposed Fee	Applicable Taxes (HST or Exempt) *	2017/2016 Fee % Increase	Basis for Fee Increase	
Travel Mugs	100	\$ 13.82	\$ 14.10	HST	2.0%	Inflation	
Travel Mug Set	50	\$ 14.99	\$ 15.29	HST	2.0%	Inflation	
Coffee Mugs	150	\$ 14.48	\$ 14.77	HST	2.0%	Inflation	
Water Bottles	200	\$ 2.70	\$ 2.76	HST	2.0%	Inflation	
Pens	200	\$ 14.99	\$ 15.29	HST	2.0%	Inflation	
Wallet	35	\$ 25.70	\$ 26.22	HST	2.0%	Inflation	
Golf Balls	35	\$ 10.66	\$ 10.87	HST	2.0%	Inflation	
Umbrella	10	\$ 12.29	\$ 12.54	HST	2.0%	Inflation	
Ladies Watch	20	\$ 38.51	\$ 39.28	HST	2.0%	Inflation	
Men's Watch	20	\$ 41.62	\$ 42.45	HST	2.0%	Inflation	
Halton Pins	200	\$ 1.79	\$ 1.82	HST	2.0%	Inflation	
Business Card Holder	20	\$ 6.43	\$ 6.55	HST	2.0%	Inflation	
Tote Bag	75	\$ 6.43	\$ 6.55	HST	2.0%	Inflation	
Brief Case	25	\$ 28.92	\$ 29.50	HST	2.0%	Inflation	
Inukshuks	35	\$ 33.20	\$ 33.87	HST	2.0%	Inflation	
Men's golf shirts	40	\$ 27.85	\$ 28.40	HST	2.0%	Inflation	
Men's sweat shirts	20	\$ 27.85	\$ 28.40	HST	2.0%	Inflation	
Men's jackets	10	\$ 56.71	\$ 57.85	HST	2.0%	Inflation	
Men's T-shirts	40	\$ 10.71	\$ 10.92	HST	2.0%	Inflation	
Ladies Shirt	25	\$ 10.71	\$ 10.92	HST	2.0%	Inflation	
Women's T-shirts	25	\$ 10.71	\$ 10.92	HST	2.0%	Inflation	
Ladies Sweat Shirts	30	\$ 31.01	\$ 31.63	HST	2.0%	Inflation	

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