

HALTON REGION

# Budget and Business Plan 2018

## Fees & Charges – Tax

# Fees & Charges

Department Division		Health Healthy Environments and Communicable Diseases					
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase	
<b>Food Safety and Environmental Health Services Program</b>							
Food Safety Education Publications	25	\$ 23.89	\$ 23.89	HST	0.0%	Fee is increased every few years to reflect material increases in cost.	
Food Handler Training Courses	600	\$ 47.79	\$ 47.79	HST	0.0%	Fee is increased every few years to reflect material increases in cost.	
Food Handler Exam Only	600	\$ 8.85	\$ 8.85	HST	0.0%	Fee is increased every few years to reflect material increases in cost.	
Reports to Lawyers re Outstanding Work Orders	130	\$ 104.42	\$ 106.19	HST	1.7%	Inflation	
Lot Assessments - Severances	9	\$ 118.58	\$ 120.35	HST	1.5%	Industry standard increase.	
Lot Assessments - Minor Variance	9	\$ 118.58	\$ 120.35	HST	1.5%	Industry standard increase.	
Pool Operator Training Course	60	\$ 22.12	\$ 22.12	HST	0.0%	Fee is increased every few years to reflect material increases in cost.	
Air Quality Education Publications	-	\$ 11.90	\$ 11.90	5%	0.0%	Fee is increased every few years to reflect material increases in cost.	

\* 2018 Proposed fee exclusive of applicable taxes

Department Division		Health Clinical Health Services				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
<b>Sexual Health Services</b>						
Intrauterine Devices	732	\$10-335	\$10-335	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
**Herpes Treatment	52	\$6-40	\$6-40	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
**Birth Control Contraceptives	4,210	\$ 10.00	\$ 10.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Human Papilloma Virus Vaccine	128	\$ 155.25	\$ 155.25	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
<b>Mental Health Treatment</b>						
Administration Fee for Medical Reports (chart review and medical report preparation)	4	\$ 50.00	\$ 50.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Administration Fee for Medical Reports (photocopies and short statement/paragraph preparation)	-	\$ 50.00	\$ 50.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Administration Fee for Medical Reports (full narrative typed report)	5	\$ 100.00	\$ 100.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Administration Fee for Medical Reports (complete and detailed report involving extensive chart review and report preparation)	5	\$ 150.00	\$ 150.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Administration fee to copy info from charts	600	\$ 0.15	\$ 0.15	HST	0.0%	Fee is increased every few years to reflect material increases in cost.
<b>Immunizations</b>						
Thermometers	50	\$ 59.29	\$ 62.83	HST	6.0%	As per material costs.

\* 2018 Proposed fee exclusive of applicable taxes

\*\*The program/service cost of vaccines, contraceptives and herpes treatment is subject to change during the year. User fees are adjusted accordingly to recover majority of cost. It is exclusive of applicable taxes.

Department Division		Health Paramedic Services				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
Administration Fee for Call Reports	40	\$ 72.57	\$ 73.45	HST	1.2%	Inflation
Transport to Non-Billing Facility	1	\$ 45.00	\$ 45.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Transport of Un-Insured Patient	1	\$ 240.00	\$ 240.00	Exempt	0.0%	Fee is increased every few years to reflect material increases in cost.
Basic Life Support / Healthcare Provider Training (BLS/HCP)	10	\$ 53.98	\$ 54.87	HST	1.6%	Inflation
HeartSaver BLS Level C Training	40	\$ 36.28	\$ 37.17	HST	2.4%	Inflation
Modified Course Level E (CPR, Automated External Defibrillator Training)	40	\$ 30.09	\$ 30.97	HST	2.9%	Inflation
CPR for Family and Friends Kit	50	\$ 30.09	\$ 30.09	HST	0.0%	Fee is increased every few years to reflect material increases in cost.
Special Events - Admin Fee	1	\$ 232.74	\$ 236.28	HST	1.5%	Inflation
Special Events Coverage - One Paramedic - regular hourly rate. Contracts would be 4.5hours minimum charge	4	\$ 88.50	\$ 88.50	HST	0.0%	Fee is increased every few years to reflect material increases in cost.
Special Events Coverage - Two Paramedics - regular hourly rate. Contracts would be 4.5hours minimum charge	4	\$ 151.33	\$ 151.33	HST	0.0%	Fee is increased every few years to reflect material increases in cost.
Special Events Coverage - One Paramedic - Stat Holiday rate. Contracts would be 4.5hours minimum charge	4	\$ 109.73	\$ 109.73	HST	0.0%	Fee is increased every few years to reflect material increases in cost.
Special Events Coverage - Two Paramedics - Stat Holiday rate. Contracts would be 4.5hours minimum charge	4	\$ 192.92	\$ 192.92	HST	0.0%	Fee is increased every few years to reflect material increases in cost.
Interview Paramedic	1	\$ 258.41	\$ 258.41	HST	0.0%	Fee is increased every few years to reflect material increases in cost.
Public Access Defibrillation Program - Site Assessment	1	\$ 322.12	\$ 327.43	HST	1.6%	Inflation

\* 2018 Proposed fee exclusive of applicable taxes



Department Division		Social & Community Services Children's Services				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
<b>Children's Services</b>						
Publications	0	\$1.77 - \$88.50	\$1.77 - \$88.50	HST	0.0%	
Seminar / Workshop registration	190	\$4.42 - \$88.50	\$4.42 - \$88.50	HST	0.0%	
<b>Regional Child Care Centres</b>						
Toddler Half Day	1,827	\$ 34.92	\$ 35.58	Exempt	1.9%	Inflation plus closing the gap between the Market rate and the Regional Child Care Centre rate.
Toddler Full Day	8,352	\$ 51.01	\$ 51.98	Exempt	1.9%	Inflation plus closing the gap between the Market rate and the Regional Child Care Centre rate.
Preschool Half Day	5,220	\$ 33.55	\$ 34.19	Exempt	1.9%	Inflation plus closing the gap between the Market rate and the Regional Child Care Centre rate.
Preschool Full Day	21,663	\$ 47.00	\$ 47.89	Exempt	1.9%	Inflation plus closing the gap between the Market rate and the Regional Child Care Centre rate.
Preschool Nursery School	1,305	\$ 17.64	\$ 17.98	Exempt	1.9%	Inflation plus closing the gap between the Market rate and the Regional Child Care Centre rate.

\* 2018 Proposed fee exclusive of applicable taxes

Department		Social & Community Services					
Division		Services for Seniors					
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase	
<b>Adult Day Program</b>							
Milton Place & Friends Landing - Daily Fee	-	\$ 20.06	\$ 20.46	Exempt	2.0%	Inflation	
Silver Creek Place - Daily Fee	-	\$ 20.06	\$ 20.46	Exempt	2.0%	Inflation	
<b>Wellington Terrace</b>							
Nurse Call Monitoring (monthly)	-	\$ 45.00	\$ 45.00	Exempt	0.0%		
<b>Nutrition Services</b>							
Meals On Wheels-per meal	-	\$ 6.52	\$ 6.65	Exempt	2.0%	Inflation	
Entrée (+soup +Dessert) (7 or more)	-	\$ 41.24	\$ 42.06	Exempt	2.0%	Inflation	
Entrée (+soup or Dessert) (7 or more)	-	\$ 37.99	\$ 38.75	Exempt	2.0%	Inflation	
Entrée Only (7 or More)	-	\$ 36.63	\$ 37.36	Exempt	2.0%	Inflation	
Entrée (Individual)	-	\$ 5.46	\$ 5.57	Exempt	2.0%	Inflation	
Sandwich Meals	-	\$ 5.63	\$ 5.74	Exempt	2.0%	Inflation	
Soup or Salad	-	\$ 1.13	\$ 1.15	Exempt	2.0%	Inflation	
Container Billing (each)	-	\$ 0.68	\$ 0.69	Exempt	2.0%		
<b>Resident Basic Fees (daily)</b>							
Basic Max (as of 7/1/2016)	0	\$ 59.58	\$ 60.18	Exempt	1.0%	Inflation	
Basic Average		Varies	n/a	Exempt			

\* 2018 Proposed fee exclusive of applicable taxes

Department Division		Legislative and Planning Services Halton Region Museum and Heritage Services**				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
<b>Education Programs</b>						
School One Hour - Per Child*	60	\$ 6.00	\$ 6.00	Exempt	0.0%	
School Two Hours - Per Child*	60	\$ 7.00	\$ 7.00	Exempt	0.0%	
School Three Hours - Per Child*	0	\$ 8.00	N/A	N/A	N/A	
School Four Hours - Per Child*	200	\$ 9.00	\$ 9.00	Exempt	0.0%	
Adult program Per Adult - 1 hour	0	\$ 6.00	\$ 6.00	HST	0.0%	
Adult program Per Adult - 2 hours	0	\$ 7.00	\$ 7.00	HST	0.0%	
Adult program Per Adult - 3 hours	0	\$ 8.00	N/A	N/A	N/A	

\* 2018 Proposed fee exclusive of applicable taxes

\*\* As per Report LPS55-10 - Halton Region Museum Policy Manual

The Manager of Heritage Services, be authorized to execute any and all agreements as may be required from time to time for the purposes of administering the operations of the Museum, as documented in the Halton Region Museum Policy Manual.

Department Division		Legislative and Planning Services Planning Services					
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase	
Regional Official Plan (2009)	2	\$ 59.39	\$ 60.58	HST	2.0%	Inflation	
Regional Official Plan (2006)	2	\$ 59.39	\$ 60.58	HST	2.0%	Inflation	
Regional Official Plan (1980)	0	\$ 65.09	\$ 66.39	HST	2.0%	Inflation	
Maps (Official Plan 1980)	0	\$ 5.85	\$ 5.96	HST	2.0%	Inflation	
Regional Plan Updates Subscription	0	\$ 13.92	\$ 14.20	HST	2.0%	Inflation	
Reports (\$.06/pg. min \$3.00)	500	\$ 0.06	\$ 0.06	HST	0.0%	No fee increase	
Special Data Requests (at cost)	5	Actual Cost	Actual Cost	HST			
Halton Region's Database Search for Environmental Source Information	30	\$ 148.46	\$ 151.43	HST	2.0%	Inflation	
Aquifer Management Plan	0	\$ 86.79	\$ 88.52	HST	2.0%	Inflation	
MOU HUSP	0	\$ 47.95	\$ 48.91	HST	2.0%	Inflation	
MOU HASR	0	\$ 89.07	\$ 90.85	HST	2.0%	Inflation	
Photocopy (\$.42/pg. min \$3.00)	250	\$ 0.43	\$ 0.43	HST	2.0%	Inflation	
General - Development Assessments	1	\$ 178.14	\$ 181.70	HST	2.0%	Inflation	
General - Development Research	1	\$ 178.14	\$ 181.70	HST	2.0%	Inflation	
General - DATS Computer Analysis	1	\$ 178.14	\$ 181.70	HST	2.0%	Inflation	
General - DATS Continuing Reports per hour	1	\$ 34.09	\$ 34.78	HST	2.0%	Inflation	
General - Old File Retrieval	4	\$ 18.28	\$ 18.65	HST	2.0%	Inflation	
Subdivision – Application Fee**	9	\$ 8,672.99	\$ 8,846.45	HST	2.0%	Inflation	
Subdivision - Plan Revision (pre Draft Approval)**	0	\$ 623.47	\$ 635.94	HST	2.0%	Inflation	
Subdivision - Plan Revision (post Draft Approval) Applicant Initiated**	2	\$ 1,782.55	\$ 1,818.20	HST	2.0%	Inflation	
Subdivision - Emergency Extension (3 months)**	0	\$ 248.98	\$ 253.95	HST	2.0%	Inflation	

\* 2018 Proposed fee exclusive of applicable taxes

\*\* Applications for Assisted Housing projects are exempt from Regional Development Application fees. Proposals that incorporate an Assisted Housing component may be eligible for a pro-rated reduction in Regional fees. Projects must conform to the "Assisted Housing" definition in the current Regional Official Plan. Approval is at the sole discretion of the Chief Planning Official of the Region of Halton".





Department Division		Legislative and Planning Services Planning Services					
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase	
Subdivision - Draft Approval Extension (One Year)**	6	\$ 712.59	\$ 726.85	HST	2.0%	Inflation	
Subdivision - Registration**	14	\$ 1,782.55	\$ 1,818.20	HST	2.0%	Inflation	
Subdivision - Phased Draft Approval**	0	\$ 8,545.09	\$ 8,715.99	HST	2.0%	Inflation	
Subdivision - Phase Revision Requiring Circulation (50% of Phased Draft Approval Fee)**	0	\$ 4,273.08	\$ 4,358.55	HST	2.0%	Inflation	
Subdivision - Sub-Phasing Requiring Circulation (30% of Phased Draft Approval Fee)**	0	\$ 2,563.65	\$ 2,614.93	HST	2.0%	Inflation	
Subdivision - Phase Revision and Sub-Phasing Not Requiring Circulation (Pre Draft-Approval)**	0	\$ 623.47	\$ 635.94	HST	2.0%	Inflation	
Condominium – Application Fee**	10	\$ 2,506.59	\$ 2,556.72	HST	2.0%	Inflation	
Condominium – Exemption Fee**	2	\$ 415.66	\$ 423.98	HST	2.0%	Inflation	
Condominium – Vacant Land or Common Element**	1	\$ 368.86	\$ 376.23	HST	2.0%	Inflation	
Condominium - Revision**	0	\$ 374.55	\$ 382.05	HST	2.0%	Inflation	
Condominium – Emergency Extension (3 Months)**	0	\$ 248.98	\$ 253.95	HST	2.0%	Inflation	
Condominium – Draft Approval Extension (One Year)**	0	\$ 248.98	\$ 253.95	HST	2.0%	Inflation	
Condominium - Final Approval**	3	\$ 606.33	\$ 618.46	HST	2.0%	Inflation	
Condominium Conversion**	0	\$ 1,187.61	\$ 1,211.36	HST	2.0%	Inflation	
Consent – Application Fee**	45	\$ 950.12	\$ 969.13	HST	2.0%	Inflation	
Consent - Revision**	0	\$ 248.98	\$ 253.95	HST	2.0%	Inflation	
Validation of Title**	0	\$ 248.98	\$ 253.95	Exempt	2.0%	Inflation	

\* 2018 Proposed fee exclusive of applicable taxes

\*\* Applications for Assisted Housing projects are exempt from Regional Development Application fees. Proposals that incorporate an Assisted Housing component may be eligible for a pro-rated reduction in Regional fees. Projects must conform to the "Assisted Housing" definition in the current Regional Official Plan. Approval is at the sole discretion of the Chief Planning Official of the Region of Halton".



Department Division		Legislative and Planning Services Planning Services					
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase	
Part Lot Control Bylaw – Application Fee	24	\$ 475.07	\$ 484.57	HST	2.0%	Inflation	
Local Official Plan Amendment – Applicant - initiated**, ***	6	\$ 7,127.92	\$ 7,270.48	HST	2.0%	Inflation	
Local Official Plan Amendment – Applicant - initiated Revision**, ***	0	\$ 3,563.97	\$ 3,635.24	HST	2.0%	Inflation	
Local Official Plan Amendment Requiring Regional Approval– Applicant initiated**, ***	0	\$ 7,127.98	\$ 7,270.54	HST	2.0%	Inflation	
Zoning Bylaw Amendment – Applicant-initiated**, ***	33	\$ 950.08	\$ 969.08	Exempt	2.0%	Inflation	
Holding Provision Removal**	3	\$ 296.93	\$ 302.86	HST	2.0%	Inflation	
Temporary Use By-law Permits and Renewals**	3	\$ 475.07	\$ 484.57	HST	2.0%	Inflation	
Zoning By-law Amendment - Revisions to Application**, ***	1	\$ 475.07	\$ 484.57	Exempt	2.0%	Inflation	
Minor Variance - Application Fee**	387	\$ 29.72	\$ 30.32	HST	2.0%	Inflation	
Site Plan - Application Fee - Applicant Initiated**	83	\$ 950.12	\$ 969.13	HST	2.0%	Inflation. Halton's local municipalities are now exempt from paying this fee for municipally-initiated projects.	
Site Plan – Revision - Applicant Initiated**	12	\$ 594.95	\$ 606.85	HST	2.0%	Inflation	
Site Plan – Minor Development/ Minor Modification**	27	\$ 594.95	\$ 606.85	HST	2.0%	Inflation	
Parkway Belt West Plan Amendment - Applicant Initiated	3	\$ 2,376.35	\$ 2,423.88	HST	2.0%	Inflation	
Niagara Escarpment Plan Amendment - Major Files	0	\$ 8,435.46	\$ 8,604.17	HST	2.0%	Inflation	
Niagara Escarpment Plan Amendment - Minor Files	0	\$ 2,376.35	\$ 2,423.88	HST	2.0%	Inflation	

\* 2018 Proposed fee exclusive of applicable taxes

\*\* Applications for Assisted Housing projects are exempt from Regional Development Application fees. Proposals that incorporate an Assisted Housing component may be eligible for a pro-rated reduction in Regional fees. Projects must conform to the "Assisted Housing" definition in the current Regional Official Plan. Approval is at the sole discretion of the Chief Planning Official of the Region of Halton".

\*\*\* Municipal initiated ROPAs, LOPAs and Rezoning are exempt from Regional Development Application fees.



Department		Legislative and Planning Services				
Division		Planning Services				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
Regional Official Plan Amendment Application Fee**, ***	0	\$ 8,435.46	\$ 8,604.17	HST	2.0%	Inflation
Pits and Quarries Regional Official Plan Amendment Application Fee	0	\$ 118,804.55	\$ 121,180.64	HST	2.0%	Inflation
ROPA Public Meeting Advertising Fee	0	Actual Cost	Actual Cost	HST		
Review of Applications Requiring Planning Act Approval in Bordering Municipalities	0	\$ 17,821.05	\$ 18,177.47	HST	2.0%	Inflation
Green Energy Act Application Reviews	0	\$ 950.08	\$ 969.08	HST	2.0%	Inflation
Ontario Power Authority Project Applications	0	\$ 950.08	\$ 969.08	HST	2.0%	Inflation
Engineering and Inspection Fees - Land Development Agreements (based on total cost of water and wastewater works)	0				0.0%	
\$0 - \$100,000.00		greater of 10% or \$5,000.00	greater of 10% or \$5,000.00			As per Report LPS77-13
\$100,000.00 - \$250,000.00		7%	7%	HST		
\$250,000.00.01 - \$500,000.00		6%	6%			
over \$500,000.00		5% to a max of \$100,000.00	5% to a max of \$100,000.00			

\* 2018 Proposed fee exclusive of applicable taxes

\*\* Applications for Assisted Housing projects are exempt from Regional Development Application fees. Proposals that incorporate an Assisted Housing component may be eligible for a pro-rated reduction in Regional fees. Projects must conform to the "Assisted Housing" definition in the current Regional Official Plan. Approval is at the sole discretion of the Chief Planning Official of the Region of Halton".

\*\*\* Municipal initiated ROPAs, LOPAs and Rezoning are exempt from Regional Development Application fees.



Department Division							Legislative and Planning Services Economic Development						
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase							
Small Business Seminars	250	\$ 25.50	\$ 26.00	HST	2.0%	Inflation							
Other Small Business Events	155	\$ 31.59	\$ 32.22	HST	2.0%	Inflation							
Tourism Education Seminars	40	\$ 26.01	\$ 26.53	HST	2.0%	Inflation							
Tourism Consumer Events	0	\$ 27.04	N/A	N/A	N/A								
Tourism Product Development - Business Participation	0	\$ 259.90	N/A	N/A	N/A								
Tourism Exemption Application under the Retail Business Holidays Act	1	\$ 1,582.43	\$ 1,614.08	Exempt	2.0%	Inflation							

\* 2018 Proposed fee exclusive of applicable taxes

Department Division		Legislative and Planning Services Legal Services					
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase	
<b>Municipal Enquiries</b>							
Municipal Enquiries (reply by regular mail)	265	\$ 82.82	\$ 84.47	HST	2.0%	Inflation	
Municipal Enquiries (reply by fax)	8	\$ 118.71	\$ 121.08	HST	2.0%	Inflation	
<b>Waste Related Agreements</b>							
Sewer Discharge	1	\$ 2,492.07	\$ 2,541.91	HST	2.0%	Inflation	
Other - Waste Related Agreements	2	\$ 353.74	\$ 360.81	HST	2.0%	Inflation	
<b>General Agreements</b>							
Encroachment	4	\$ 353.74	\$ 360.81	HST	2.0%	Inflation	
Lease/License/Easement	2	\$ 353.74	\$ 360.81	HST	2.0%	Inflation	
Other - General Agreements	10	\$ 353.74	\$ 360.81	HST	2.0%	Inflation	
<b>Search of parcel Register (per P.I.N.)</b>							
Search of parcel Register (per P.I.N.)	24	\$ 42.55	\$ 43.40	HST	2.0%	Inflation	
Corporate Searches	2	\$ 42.55	\$ 43.40	HST	2.0%	Inflation	
Electronic Document Preparation/Amendment (per document)	11	\$ 100.71	\$ 102.72	HST	2.0%	Inflation	
Electronic Registration and Administration (per document)	8	\$ 184.78	\$ 188.47	HST	2.0%	Inflation	
Registration of Plan - No Agreement Required	5	\$ 289.96	\$ 295.76	HST	2.0%	Inflation	
<b>Minor Residential Servicing Agreements</b>							
1 lot/unit	6	\$ 1,031.14	\$ 1,051.76	HST	2.0%	Inflation	
Other Minor Residential Service	1	\$ 1,031.14	\$ 1,051.76	HST	2.0%	Inflation	

\* 2018 Proposed fee exclusive of applicable taxes

Department Division		Legislative and Planning Services Legal Services				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
<b>Minor Development Non-Servicing Agreements</b>						
Site Plan	7	\$ 498.25	\$ 508.21	HST	2.0%	Inflation
Plan Registration for Common Element Condominium	1	\$ 353.74	\$ 360.81	HST	2.0%	Inflation
Consent Application	2	\$ 498.25	\$ 508.21	HST	2.0%	Inflation
Other - Minor Development Non-servicing Agreements	2	\$ 353.74	\$ 360.81	HST	2.0%	Inflation
<b>Major Development Agreements</b>						
Development/Development Charge	6	\$ 2,955.57	\$ 3,014.68	HST	2.0%	Inflation
Residential/Comm/Ind/rural Subdiv/Condo (per plan)	33	\$ 2,955.57	\$ 3,014.68	HST	2.0%	Inflation
Residential (2lots/units or more) Comm/Ind/Inst Servicing	14	\$ 1,680.45	\$ 1,714.06	HST	2.0%	Inflation

\* 2018 Proposed fee exclusive of applicable taxes

Department Division		Legislative and Planning Services Regional Clerk and Council Services				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
Council (Agenda/Minutes)	1	\$ 254.68	\$ 259.78	HST	2.0%	Inflation
Standing Committee (1)	1	\$ 135.87	\$ 138.59	HST	2.0%	Inflation
Standing Committee (3)	1	\$ 278.61	\$ 284.19	HST	2.0%	Inflation
Sub-Committees (each)	1	\$ 135.87	\$ 138.59	HST	2.0%	Inflation
Application Fee Under MFIPPA	35	\$ 5.00	\$ 5.00	Exempt	0.0%	Legislation Fee under MFIPPA.
Record Search Time/15 Minutes	40	\$ 7.50	\$ 7.50	Exempt	0.0%	Legislation Fee under MFIPPA.
Record Preparation/15 Minutes	8	\$ 7.50	\$ 7.50	Exempt	0.0%	Legislation Fee under MFIPPA.
Photocopying MFIPPA (per page)	5,000	\$ 0.20	\$ 0.20	Exempt	0.0%	Legislation Fee under MFIPPA.
Computer Programming/15 Minutes	0	\$ 15.00	\$ 15.00	Exempt	0.0%	Legislation Fee under MFIPPA.
Computer Disks (CDs)	1	\$ 10.00	\$ 10.00	Exempt	0.0%	Legislation Fee under MFIPPA.
Photocopies (per page)	0	\$ 0.20	\$ 0.20	HST	0.0%	No fee increase

\* 2018 Proposed fee exclusive of applicable taxes

Department Division		Legislative and Planning Services Asset Management					
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase	
Auditorium 1/2 - Minimum Room Rental	1	\$ 272.35	\$ 277.80	HST	2.0%	Inflation	
Auditorium 1/2 - Room Rental Incremental /hr	1	\$ 31.85	\$ 32.49	HST	2.0%	Inflation	
Auditorium Full - Minimum Room Rental	5	\$ 336.16	\$ 342.88	HST	2.0%	Inflation	
Auditorium Full - Room Rental Incremental /hr	3	\$ 31.85	\$ 32.49	HST	2.0%	Inflation	
Small Meeting Room - Minimum Room Rental	1	\$ 86.89	\$ 88.63	HST	2.0%	Inflation	
Small Meeting Room - Room Rental Incremental /hr	0	\$ 9.21	\$ 9.40	HST	2.0%	Inflation	
Large Meeting Room - Minimum Room Rental	1	\$ 173.88	\$ 177.35	HST	2.0%	Inflation	
Large Meeting Room - Room Rental Incremental /hr	1	\$ 17.34	\$ 17.69	HST	2.0%	Inflation	
Cafeteria - Evening Room Rental - Minimum	3	\$ 173.88	\$ 177.35	HST	2.0%	Inflation	
Cafeteria - Evening Room Rental - Incremental /hr	1	\$ 17.34	\$ 17.69	HST	2.0%	Inflation	
Fee For Service - Security (Reg /hr)	15	\$ 19.21	\$ 19.21	HST	0.0%	As per contractual agreement	
Fee For Service - Maintenance (Reg /hr)	1	\$ 42.44	\$ 43.29	HST	2.0%	Inflation	
Fee For Service - Contracted Cleaning of Auditorium or Cafeteria Areas includes Common Area	12	\$ 16.28	\$ 19.25	HST	18.2%	Increase as per renewed contract costs	
Fee For Service - Contracted Cleaning of Additional Small Meeting Room(s) used with Cafeteria or Auditorium (single add on price)	12	\$ 16.28	\$ 19.25	HST	18.2%	Increase as per renewed contract costs	
Fee For Service - Contracted Cleaning of Additional Large Meeting Room(s) used with Cafeteria or Auditorium (single add on price)	12	\$ 16.28	\$ 19.25	HST	18.2%	Increase as per renewed contract costs	
During Event - Day Porter/Matron - Weekend rate per hour	20	\$ 16.28	\$ 19.25	HST	18.2%	Increase as per renewed contract costs	
During Event - Day Porter/Matron - Weekday rate per hour - 5:00 pm to 7:00 am	20	\$ 16.28	\$ 19.25	HST	18.2%	Increase as per renewed contract costs	

\* 2018 Proposed fee exclusive of applicable taxes





Department Division		Public Works Road Operations				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST OR Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
<b>Entrance Permit</b>						
Cut Curb & Installation Permit by Applicant (minimum 2 inspections)						
Culvert Installation Permit (minimum 3 inspections)						
Inspections (each)	75	\$ 120.00	\$ 122.00	HST	2.0%	Inflation
Permit Administration Fee	25	\$ 89.51	\$ 91.30	Exempt	2.0%	Inflation
Security Deposit (refundable)		\$ 5,306.00	\$ 5,306.00	Exempt	0.0%	
<b>Culvert Cost (including headwalls/rip rap) (Per metre)</b>						
12" 300mm	3	\$ 203.11	\$ 207.17	Exempt	2.0%	Inflation
15" 375mm	3	\$ 212.27	\$ 216.52	Exempt	2.0%	Inflation
18" 450mm	3	\$ 216.88	\$ 221.22	Exempt	2.0%	Inflation
24" 600mm	3	\$ 235.20	\$ 239.91	Exempt	2.0%	Inflation
30" 750mm	2	\$ 254.75	\$ 259.85	Exempt	2.0%	Inflation
<b>Excavation Permit</b>						
Permit includes minimum 2 inspections						
Inspections (each)	75	\$ 120.00	\$ 122.00	HST	2.0%	Inflation
Permit Administration Fee	25	\$ 89.51	\$ 91.30	Exempt	2.0%	Inflation
Security Deposit (refundable)		\$ 5,306.00	\$ 5,306.00	Exempt	0.0%	
<b>Road Occupancy Permit</b>						
Permit includes minimum 2 inspections						
Inspections (each)	30	\$ 120.00	\$ 122.00	HST	2.0%	Inflation

\* 2018 Proposed fee exclusive of applicable taxes



Department Division		Public Works Road Operations				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
Permit Administration Fee	60	\$ 89.51	\$ 91.30	Exempt	2.0%	Inflation
Security Deposit (refundable)		\$ 5,306.00	\$ 5,306.00	Exempt	0.0%	
<b>Special Event Permit</b>						
Permit Administration Fee	5	\$ 269.02	\$ 274.40	Exempt	2.0%	Inflation
<b>Oversize / Overweight Vehicles Operation Permit</b>						
Single event move Permit (includes 2 inspections)						
Inspections (each)	30	\$ 120.00	\$ 122.00	HST	2.0%	Inflation
Permit Administration Fee	90	\$ 89.51	\$ 91.30	Exempt	2.0%	Inflation
Security Deposit (refundable)		\$ 5,306.00	\$ 5,306.00	Exempt	0.0%	
Annual Oversized Vehicle Permit (applicant required to submit an annual report on its fleet's operation on Regional Roads, including location & frequency of use)	220	\$ 238.67	\$ 243.44	Exempt	2.0%	Inflation
<b>Tourism-Oriented Destination Signage (TODS)</b>						
Application	5	\$ 58.51	\$ 59.68	Exempt	2.0%	Inflation
Installation – Small Signs	10	\$ 407.38	\$ 415.53	Exempt	2.0%	Inflation
Installation – Medium signs	10	\$ 582.94	\$ 594.59	Exempt	2.0%	Inflation
Installation – Large signs	15	\$ 815.95	\$ 832.27	Exempt	2.0%	Inflation
Annual maintenance – Small signs	50	\$ 70.02	\$ 71.42	Exempt	2.0%	Inflation
Annual maintenance – Medium signs	150	\$ 92.96	\$ 94.82	Exempt	2.0%	Inflation
Annual maintenance – Large signs	225	\$ 117.00	\$ 119.34	Exempt	2.0%	Inflation

\* 2018 Proposed fee exclusive of applicable taxes



Department Division		Public Works Road Operations				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
<b>Transportation Data</b>						
Intersection Traffic Movement (TM) Count (8-hr)	2	\$ 70.02	\$ 71.42	HST	2.0%	Inflation
Automatic Traffic Recorder (ATR) Count (24-hr)	60	\$ 48.19	\$ 49.16	HST	2.0%	Inflation
Automatic Traffic Recorder (ATR) Book	2	\$ 177.87	\$ 181.42	HST	2.0%	Inflation
Traffic Signal Timing	20	\$ 59.70	\$ 60.89	HST	2.0%	Inflation
Collision Data	2	\$ 143.45	\$ 146.32	HST	2.0%	Inflation
Modelling Data	10	\$ 149.16	\$ 152.15	HST	2.0%	Inflation
<b>Noise Abatement (Retrofit)</b>						
Installation of noise barriers  (Actual costs include engineering fees shared by land owners on a lineal metre basis)	200 m	25% of the lesser of Engineering Cost Estimate or Actual Cost	25% of the lesser of Engineering Cost Estimate or Actual Cost	HST		as per Staff Report CS-69-06 Noise Attenuation Policy Update
<b>Municipal Access Agreements for New Service Providers</b>						
Administrative and Legal Costs		\$ 2,388.47	\$ 2,436.24	HST	2.0%	Inflation
Agreement preparation		\$ 17,908.25	\$ 18,266.41	HST	2.0%	Inflation
Annual Letter of credit (security)		\$ 29,845.98	\$ 30,442.90	Exempt	2.0%	Inflation
<b>Municipal Access Agreements for Telecommunication Carriers</b>						
Telecommunication Carriers Annual Fee		\$ 5,380.36	\$ 5,487.96	HST	2.0%	PW-30-11 By-Law No 18-11
Telecommunication Development Agreement Fee		\$ 5,380.36	\$ 5,487.96	HST	2.0%	PW-30-11 By-Law No 18-11

\* 2018 Proposed fee exclusive of applicable taxes



Department Division		Public Works Waste Management				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST OR Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
Tipping Fee (per tonne)	800	\$ 165.00	\$ 165.00	Exempt	0.0%	
Appliances (per unit)	400	\$ 5.00	\$ 5.00	Exempt	0.0%	
Asbestos (per tonne starting from 0; requires prior approval)		\$ 330.00	\$ 330.00	Exempt	0.0%	
Brick and Rubble (< wheel barrow)		\$ 5.00	\$ 5.00	Exempt	0.0%	
Brick and Rubble (> wheel barrow, equivalent to a pick-up truck, maximum 3 loads per year). Commercial loads not accepted		\$ 10.00	\$ 10.00	Exempt	0.0%	
Container Station Fee (< 50 kg )	63,000	\$ 5.00	\$ 5.00	Exempt	0.0%	
Container Station Fee (51 - 150 kg)	21,000	\$ 10.00	\$ 10.00	Exempt	0.0%	
Container Station Fee (>150 kg) (per tonne, starting from 0)	7,830	\$ 165.00	\$ 165.00	Exempt	0.0%	
Commercial Blue Box Recyclables (per tonne, starting from 0)		\$ 165.00	\$ 165.00	Exempt	0.0%	
De-commissioned Soil (per tonne, starting from 0, requires prior approval, accepted on a case by case basis)		\$ 35.00	\$ 35.00	Exempt	0.0%	
Fill (< wheel barrow)		\$ 5.00	\$ 5.00	Exempt	0.0%	
Fill (> wheel barrow, equivalent to a pick-up truck, maximum 3 loads per year). Commercial loads not accepted		\$ 10.00	\$ 10.00	Exempt	0.0%	
Leaf and Yard (per load) - residential loads	7,500	\$ 5.00	\$ 5.00	Exempt	0.0%	
Leaf and Yard (per tonne, starting from 0) - commercial loads		\$ 165.00	\$ 165.00	Exempt	0.0%	
Vacuumed Leaves (per tonne)		\$ 25.00	\$ 25.00	Exempt	0.0%	
Woodchips (150 kg or less) per load		\$ 5.00	\$ 5.00	Exempt	0.0%	
Woodchips (> 150 kg) per load		\$ 10.00	\$ 10.00	Exempt	0.0%	

\* 2018 Proposed fee exclusive of applicable taxes



Department Division		Public Works Waste Management				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
Blue Boxes - 16 gallon		\$ 4.42	\$ 4.42	HST	0.0%	
Blue Boxes - 22 gallon	500	\$ 4.42	\$ 4.42	HST	0.0%	
Composters	150	\$ 13.27	\$ 13.27	HST	0.0%	
Garbage Tags (5 per sheet)	15,000	\$ 10.00	\$ 10.00	Exempt	0.0%	
Green Carts - 13 gallon	75	\$ 13.27	\$ 13.27	HST	0.0%	
Security Deposit - Bin Rental (refundable) 11 - 20 bins		\$ 100.00	\$ 100.00	Exempt	0.0%	
Security Deposit - Bin Rental (refundable) 21 - 50 bins		\$ 200.00	\$ 200.00	Exempt	0.0%	
Security Deposit - Bin Rental (refundable) 51 or more bins		\$ 500.00	\$ 500.00	Exempt	0.0%	
Cost per damaged / missing bin		\$ 75.00	\$ 75.00	HST	0.0%	

\* 2018 Proposed fee exclusive of applicable taxes

Department Division		Finance Financial Planning and Budgets				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
Residential Administration Fee - per unit - Subdivision or Servicing Agreement	3,000	\$ 144.18	\$ 147.07	HST	2.0%	Inflation
Minor agreements (e.g. - Servicing Agreements with no DCs, Deferral, Temporary Blg. or any amendments to DC or Financial Agreements)	20	\$ 355.16	\$ 362.26	HST	2.0%	Inflation
Financial Agreements - (e.g. DC Prepayments or Capital Financing)	20	\$ 2,566.67	\$ 2,618.00	HST	2.0%	Inflation

\* 2018 Proposed fee exclusive of applicable taxes

Department		Finance				
Division		Financial, Purchasing and Payroll Services				
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase
Handling Fee-Couriered Documents	20	\$ 11.86	\$ 12.10	HST	2.0%	Inflation
Download Fee-Bid Documents	1,500	\$ 11.86	\$ 12.10	HST	2.0%	Inflation
Bid documents < \$100,000	30	\$ 17.58	\$ 17.93	HST	2.0%	Inflation
Bid documents > \$100,000	150	\$ 29.55	\$ 30.14	HST	2.0%	Inflation
New - Download Construction Tender and Drawings less than 50 sheets	175	\$ 49.63	\$ 50.62	HST	2.0%	Inflation
New - Download Construction Tender and Drawings greater than 50 sheets	10	\$ 99.25	\$ 101.24	HST	2.0%	Inflation
NSF Cheque Charge	45	\$ 23.83	\$ 24.30	Exempt	2.0%	Inflation
Administration Charge	-	\$ 11.86	\$ 12.10	HST	2.0%	Inflation

\* 2018 Proposed fee exclusive of applicable taxes

Department Division		CAO Policy Integration & Communications					
Service Offered	2018 Est # Units	2017 Actual Fee	2018 Proposed Fee	Applicable Taxes (HST or Exempt) *	2018/2017 Fee % Increase	Basis for Fee Increase	
Travel Mugs	100	\$ 14.10	\$ 14.38	HST	2.0%	Inflation	
Travel Mug Set	50	\$ 15.29	\$ 15.60	HST	2.0%	Inflation	
Coffee Mugs	150	\$ 14.77	\$ 15.07	HST	2.0%	Inflation	
Water Bottles	200	\$ 2.76	\$ 2.81	HST	2.0%	Inflation	
Pens	200	\$ 15.29	\$ 15.60	HST	2.0%	Inflation	
Wallet	35	\$ 26.22	\$ 26.74	HST	2.0%	Inflation	
Golf Balls	35	\$ 10.87	\$ 11.09	HST	2.0%	Inflation	
Umbrella	10	\$ 12.54	\$ 12.79	HST	2.0%	Inflation	
Ladies Watch	20	\$ 39.28	\$ 40.06	HST	2.0%	Inflation	
Men's Watch	20	\$ 42.45	\$ 43.30	HST	2.0%	Inflation	
Halton Pins	200	\$ 1.82	\$ 1.86	HST	2.0%	Inflation	
Business Card Holder	20	\$ 6.55	\$ 6.69	HST	2.0%	Inflation	
Tote Bag	75	\$ 6.55	\$ 6.69	HST	2.0%	Inflation	
Brief Case	25	\$ 29.50	\$ 30.09	HST	2.0%	Inflation	
Inukshuks	35	\$ 33.87	\$ 34.54	HST	2.0%	Inflation	
Men's golf shirts	40	\$ 28.40	\$ 28.97	HST	2.0%	Inflation	
Men's sweat shirts	20	\$ 28.40	\$ 28.97	HST	2.0%	Inflation	
Men's jackets	10	\$ 57.85	\$ 59.00	HST	2.0%	Inflation	
Men's T-shirts	40	\$ 10.92	\$ 11.14	HST	2.0%	Inflation	
Ladies Shirt	25	\$ 10.92	\$ 11.14	HST	2.0%	Inflation	
Women's T-shirts	25	\$ 10.92	\$ 11.14	HST	2.0%	Inflation	
Ladies Sweat Shirts	30	\$ 31.63	\$ 32.26	HST	2.0%	Inflation	

\* 2018 Proposed fee exclusive of applicable taxes