



# PRODUCT APPROVAL APPLICATION FORM

## Water & Wastewater Treatment Process Equipment

### General Information and Instructions

1. Information submitted on this form will enable Halton Region's Products Review Committee (PRC) to assess the Product identified.
2. This Application Form applies specifically to equipment that is used for Water and Wastewater Treatment processes, including booster and collections pumping stations and landfill site processes. A separate form exists to cover applications for Water and Wastewater Mains related equipment within Halton Region.
3. This form must be completed with respect to all the requirements in order for it to be considered as an application for approval. A complete application shall consist of the following:
  - i) A completed application form (ONE FORM PER PRODUCT);
  - ii) ALL required supporting information identified in this form;
  - iii) Certification from an Independent Certified Laboratory/Agency to show compliance with ALL current industry standards.

INCOMPLETE APPLICATION WILL BE RETURNED TO THE APPLICANT. The Region may require additional information during the technical review of any application accepted as complete.

4. The original application, along with the supporting information, must be sent to:

Product Approval Application Form, Water & Wastewater Treatment Process Equipment  
 C/O Manager of Purchasing Services  
 The Regional Municipality of Halton, 1151 Bronte Road, Oakville, Ontario, L6M 3L1

1. Company Profile			
Name		Type of Business	
Address		<input type="checkbox"/> Manufacturer	
City/Town		<input type="checkbox"/> Supplier/Distributor	
Province/State		<input type="checkbox"/> Other (Specify)	
Postal/Zip Code		Country	
Contact Person		Telephone Number	
Title		Fax Number	
E-mail Address		Company Web Site	
		Number of Years in Business	
2. Product Description (Include product literature, detailed specifications and technical information)			
Product Name		Model/Code No.	
Manufacturer Name		Location of Manufacturing Plant/Foundry	
Year Introduced	Number of Years Available	Samples Available For (Check All Applicable)	
		<input type="checkbox"/> Viewing <input type="checkbox"/> Demonstration <input type="checkbox"/> Testing	
Other Comments			
		Product Category	
		<input type="checkbox"/> Water Systems	
		<input type="checkbox"/> Wastewater Systems	
		<input type="checkbox"/> Mechanical	
		<input type="checkbox"/> Electrical	
		<input type="checkbox"/> Instrumentation	
		<input type="checkbox"/> Automation	
		<input type="checkbox"/> Specialty Equipment	

**3. Product Application/Function and Special Features**

End Use Function	Special Features

**4. Current Approvals (Ontario Only)**

Municipality	Contact Person	Phone Number
1		
2		
3		

**5. Compliance With Current Industry Standards (Must specify all applicable sections and attach supporting documents)**

Standard	Section No.	Standard	Section No.	Standard	Section No.
<input type="checkbox"/> AWWA		<input type="checkbox"/> ASTM		<input type="checkbox"/> AASHTO	
<input type="checkbox"/> OPSS		<input type="checkbox"/> ANSI		<input type="checkbox"/> CGSB	
<input type="checkbox"/> OPSD		<input type="checkbox"/> FM		<input type="checkbox"/> CESA	
<input type="checkbox"/> CAN/CSA		<input type="checkbox"/> UL		<input type="checkbox"/> Other	

**6. List Three (3) Major Product Suppliers and/or Distributors (If applicable)**

Vendor Name	Vendor Address	Contact Person	Phone Number
1			
2			
3			

**Are you the sole source vendor of this product in Ontario?**

Yes       No

**7. List Three (3) Locations for Product Service (If applicable)**

Service Centre Name	Address	Contact Person	Phone Number
1			
2			
3			

**FOR OFFICE USE ONLY**

Full Approval	Date	Two (2) Year Probationary Approval	Date
<input type="checkbox"/> Granted <input type="checkbox"/> Denied		<input type="checkbox"/> Granted <input type="checkbox"/> Exempted <input type="checkbox"/> Denied	

Comments