

THE REGIONAL MUNICIPALITY OF HALTON

BY-LAW NO. 92-19

A BY-LAW TO REPEAL BY-LAW NO. 8-19 AND TO ESTABLISH 2020 FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HALTON.

WHEREAS pursuant to Section 5 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (hereinafter the *Municipal Act, 2001*), the powers of a municipality shall be exercised by its council and a municipal power shall be exercised by by-law;

AND WHEREAS pursuant to Section 391 of the *Municipal Act, 2001*, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control;

AND WHEREAS pursuant to Section 69(1) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, the council of a municipality may by by-law establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS pursuant to Section 4 of the *Health Protection and Promotion Act*, R.S.O. 1990, c. H.7, as amended, the Board of Health shall superintend, provide or ensure the provisions of the health program and services required by this Act and the regulations to the persons who reside in the health unit;

AND WHEREAS The Regional Municipality of Halton (hereinafter referred to as the Regional Corporation) passed By-law No. 8-19 on the 16th day of January, 2019;

AND WHEREAS the Regional Corporation provides certain services to the public, the local municipalities and to various government and outside agencies;

AND WHEREAS the Council of the Regional Corporation has determined that wherever feasible, the total cost of any such services provided by the Regional Corporation shall be recovered by the Regional Corporation;

AND WHEREAS, in response to the Royal Canadian Mint no longer distributing pennies as of February 4, 2013 and pennies being gradually withdrawn from circulation, the Council of the Regional Corporation is desirous of following the Government of Canada's rounding guidelines for cash transactions;

AND WHEREAS the Council of the Regional Corporation is desirous of establishing fees and charges for 2020 to recover the total cost of services provided by the Regional Corporation.

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HALTON HEREBY ENACTS AS FOLLOWS:

1. THAT the 2020 fees and charges as specified in Schedule "A" to this By-law, which Schedule is made a part hereof, shall on or after the 1st day of January, 2020, be charged by the Regional Corporation for those services or activities, or for the use of its property provided by the Regional Corporation, as specified in Schedule "A" to this By-law.
2. THAT By-law No. 8-19 is hereby repealed effective the 1st day of January, 2020.

READ and PASSED this 11th day of December, 2019.

REGIONAL CHAIR

REGIONAL CLERK

THE REGIONAL MUNICIPALITY OF HALTON
SCHEDULE "A" TO BY-LAW NO. 92-19

Service Offered	2020 Approved Fee	Applicable Taxes (HST or Exempt) *
HEALTHY ENVIRONMENTS AND COMMUNICABLE DISEASE		
Food Safety		
Food Safety Education Publications	\$ 23.89	HST
Food Handler Training Courses	\$ 48.67	HST
Food Handler Exam Only	\$ 8.85	HST
Environmental Health		
Reports to Lawyers re: Outstanding Work Orders	\$ 110.62	HST
Lot Assessments - Severances	\$ 125.66	HST
Lot Assessments - Minor Variance	\$ 125.66	HST
Pool Operator Training Course	\$ 22.12	HST
Sexual Health		
Intrauterine Devices	\$10 - \$350	Exempt
**Herpes Treatment	\$4 - \$25	Exempt
**Birth Control Contraceptives	\$ 10.00	Exempt
Human Papilloma Virus Vaccine	\$ 161.77	Exempt
HEALTHY SCHOOLS AND COMMUNITIES		
Immunizations		
Thermometers	\$ 65.49	HST
PARAMEDIC SERVICES		
Administration Fee for Call Reports	\$ 80.53	HST
Transport to Non-Billing Facility	\$ 45.00	Exempt
Transport of Un-Insured Patient	\$ 240.00	Exempt
Basic Life Support / Healthcare Provider Training (BLS/HCP)	\$ 59.29	HST
HeartSaver BLS Level C Training	\$ 39.82	HST
Modified Course Level E (CPR, Automated External Defibrillator Training)	\$ 32.74	HST
CPR for Family and Friends Kit	\$ 30.09	HST
CPR Training Card	\$ 2.50	Exempt
Special Events - Admin Fee	\$ 260.18	HST
Special Events Coverage - One Paramedic - regular hourly rate. Contracts would be 4.5 hours minimum charge	\$ 91.15	HST
Special Events Coverage - Two Paramedics - regular hourly rate. Contracts would be 4.5 hours minimum charge	\$ 154.87	HST
Special Events Coverage - One Paramedic - Stat Holiday rate. Contracts would be 4.5 hours minimum charge	\$ 112.39	HST
Special Events Coverage - Two Paramedics - Stat Holiday rate. Contracts would be 4.5 hours minimum charge	\$ 198.23	HST
Interview Paramedic	\$ 272.57	HST
Public Access Defibrillation Program - Site Assessment	\$ 356.64	HST
CHILDREN'S SERVICES		
Children's Services		
Seminar / Workshop registration	\$4.42 - \$88.50	HST
Publications	\$1.77 - \$88.50	HST
Regional Child Care Centres		
Toddler Half Day	\$ 37.02	Exempt
Toddler Full Day	\$ 54.08	Exempt
Preschool Half Day	\$ 35.57	Exempt
Preschool Full Day	\$ 49.82	Exempt
Preschool Nursery School	\$ 18.71	Exempt
SERVICES FOR SENIORS		
Adult Day Program		
Milton Place & Friends Landing - Daily Fee	\$ 21.29	Exempt
Silver Creek Place - Daily Fee	\$ 21.29	Exempt
Nutrition Services		
Meals On Wheels-per meal	\$ 6.92	Exempt
Entrée (+Soup +Dessert) (7 or more)	\$ 43.77	Exempt
Entrée (+Soup or Dessert) (7 or more)	\$ 40.31	Exempt
Entrée Only (7 or More)	\$ 38.87	Exempt
Entrée (Individual)	\$ 5.79	Exempt
Sandwich Meals	\$ 5.98	Exempt

*2020 Approved fee exclusive of applicable taxes.

**The program/service cost of vaccines, contraceptives and herpes treatment is subject to change during the year. User fees are adjusted accordingly to recover majority of cost.

THE REGIONAL MUNICIPALITY OF HALTON
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Service Offered	2020 Approved Fee	Applicable Taxes (HST or Exempt) *
Soup or Salad	\$ 1.20	Exempt
Container Billing (each)	\$ 0.72	Exempt
Resident Basic Fees (daily)		
Basic Max	\$ 62.18	Exempt
PLANNING SERVICES		
Regional Official Plan (2009)	\$ 63.03	HST
Regional Official Plan (2006)	\$ 63.03	HST
Regional Official Plan (1980)	\$ 69.07	HST
Maps (Official Plan 1980)	\$ 6.20	HST
Regional Plan Updates Subscription	\$ 14.77	HST
Reports (\$.06/pg. min \$3.00)	\$ 0.06	HST
Special Data Requests (at cost)	Actual Cost	HST
Halton Region's Database Search for Environmental Source Information	\$ 157.55	HST
Aquifer Management Plan	\$ 92.10	HST
MOU HUSP	\$ 50.88	HST
MOU HASR	\$ 94.52	HST
Photocopy (\$.42/pg. min \$3.00)	\$ 0.45	HST
General - Development Assessments	\$ 189.04	HST
General - Development Research	\$ 189.04	HST
General - DATS Computer Analysis	\$ 189.04	HST
General - DATS Continuing Reports per hour	\$ 36.18	HST
General - Old File Retrieval	\$ 19.40	HST
Subdivision - Application Fee**	\$ 9,203.85	HST
Subdivision - Plan Revision (pre Draft Approval)**	\$ 661.64	HST
Subdivision - Plan Revision (post Draft Approval) Applicant Initiated**	\$ 1,891.65	HST
Subdivision - Emergency Extension (3 months)**	\$ 264.21	HST
Subdivision - Draft Approval Extension (One Year)**	\$ 756.21	HST
Subdivision - Registration**	\$ 1,891.65	HST
Subdivision - Phased Draft Approval**	\$ 9,068.12	HST
Subdivision - Phase Revision Requiring Circulation (50% of Phased Draft Approval Fee)**	\$ 4,534.63	HST
Subdivision - Sub-Phasing Requiring Circulation (30% of Phased Draft Approval Fee)**	\$ 2,720.57	HST
Subdivision - Phase Revision and Sub-Phasing Not Requiring Circulation (Pre Draft-Approval)**	\$ 661.64	HST
Condominium - Application Fee**	\$ 2,660.01	HST
Condominium - Exemption Fee**	\$ 441.11	HST
Condominium - Vacant Land or Common Element**	\$ 391.43	HST
Condominium - Revision**	\$ 397.48	HST
Condominium - Emergency Extension (3 Months)**	\$ 264.21	HST
Condominium - Draft Approval Extension (One Year)**	\$ 264.21	HST
Condominium - Final Approval**	\$ 643.45	HST
Condominium Conversion**	\$ 1,260.30	HST
Consent - Application Fee**	\$ 1,008.28	HST
Consent - Revision**	\$ 264.21	HST
Validation of Title**	\$ 264.21	Exempt
Part Lot Control Bylaw - Application Fee	\$ 504.14	HST
Local Official Plan Amendment - Applicant-initiated**,***	\$ 7,564.21	HST
Local Official Plan Amendment - Applicant-initiated Revision**,***	\$ 3,782.11	HST
Local Official Plan Amendment Requiring Regional Approval - Applicant-initiated**,***	\$ 7,564.26	HST
Zoning Bylaw Amendment - Applicant-initiated**,***	\$ 1,008.23	Exempt
Holding Provision Removal**	\$ 315.10	HST

* 2020 Approved fee exclusive of applicable taxes.

**Applications for Assisted Housing projects are exempt from Regional Development Application fees. Proposals that incorporate an Assisted Housing component may be eligible for a pro-rated reduction in Regional fees. Projects must conform to the "Assisted Housing" definition in the current Regional Official Plan. Approval is at the sole discretion of the Chief Planning Official of the Region of Halton.

***Municipal initiated ROPAs, LOPAs and Rezoning's are exempt from Regional Development Application fees.

THE REGIONAL MUNICIPALITY OF HALTON
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Service Offered	2020 Approved Fee	Applicable Taxes (HST or Exempt) *
Temporary Use By-law Permits and Renewals**	\$ 504.14	HST
Zoning By-law Amendment - Revisions to Application**,***	\$ 504.14	Exempt
Minor Variance - Application Fee**	\$ 31.54	HST
Site Plan - Application Fee - Applicant-initiated**,****	\$ 1,008.28	HST
Site Plan - Revision - Applicant-initiated**	\$ 631.36	HST
Site Plan - Minor Development / Minor Modification**	\$ 631.36	HST
Parkway Belt West Plan Amendment - Applicant-initiated	\$ 2,521.81	HST
Niagara Escarpment Plan Amendment - Major Files	\$ 8,951.78	HST
Niagara Escarpment Plan Amendment - Minor Files	\$ 2,521.81	HST
Regional Official Plan Amendment Application Fee**,***	\$ 8,951.78	HST
Peer Reviews of Development Application Studies	Actual Cost	HST
Pits and Quarries Regional Official Plan Amendment Application Fee	\$ 126,076.34	HST
ROPA Public Meeting Advertising Fee	Actual Cost	HST
Review of Applications Requiring <i>Planning Act</i> Approval in Bordering Municipalities	\$ 18,911.84	HST
<i>Green Energy Act</i> Application Reviews	\$ 1,008.23	HST
Ontario Power Authority Project Applications	\$ 1,008.23	HST
Engineering and Inspection Fees - Land Development Agreements (based on total cost of water and wastewater works) \$0 - \$100,000.00 \$100,000.01 - \$250,000.00 \$250,000.01 - \$500,000.00 over \$500,000.00	greater of 10% or \$5,000.00 7% 6% 5% to a max of \$100,000.00	HST
<i>ECONOMIC DEVELOPMENT</i>		
Small Business Seminars	\$ 27.60	HST
Other Small Business Events	\$ 33.52	HST
Tourism Education Seminars	\$ 27.60	HST
Tourism Exemption Application under the <i>Retail Business Holidays Act</i>	\$ 1,679.29	Exempt
Heritage Services*****		
School One Hour - Per Child*	\$ 6.00	Exempt
School Two Hours - Per Child*	\$ 7.00	Exempt
School Four Hours - Per Child*	\$ 9.00	Exempt
Adult program Per Adult - 1 hour	\$ 6.00	HST
Adult program Per Adult - 2 hours	\$ 7.00	HST
<i>LEGAL SERVICES</i>		
Municipal Enquiries		
Municipal Enquiries (reply by regular mail)	\$ 87.88	HST
Municipal Enquiries (reply by fax)	\$ 125.98	HST
Waste Related Agreements		
Sewer Discharge	\$ 2,644.60	HST
Other- Waste Related Agreements	\$ 375.39	HST
General Agreements		
Encroachment	\$ 375.39	HST
Lease/License/Easement	\$ 375.39	HST
Other- General Agreements	\$ 375.39	HST

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***Municipal initiated ROPAs, LOPAs and Rezoning's are exempt from Regional Development Application fees.

****Halton's local municipalities are now exempt from paying this fee for municipally-initiated projects.

*****As per Report LPS55-10 - Halton Region Museum Policy Manual.

The Manager of Heritage Services, be authorized to execute any and all agreements as may be required from time to time for the purposes of administering the operations of the Museum, as documented in the Halton Region Museum Policy Manual.

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SCHEDULE "A" TO BY-LAW NO. 92-19

Service Offered	2020 Approved Fee	Applicable Taxes (HST or Exempt) *
Electronic Registration and Administration (per document)		
Search of parcel Register (per P.I.N.)	\$ 45.16	HST
Corporate Searches	\$ 45.16	HST
Electronic Document Preparation/Amendment (per document)	\$ 106.88	HST
Electronic Registration and Administration (per document)	\$ 196.08	HST
Registration of Plan - No Agreement Required	\$ 307.71	HST
Minor Residential Servicing Agreements		
1 lot/unit	\$ 1,094.25	HST
Other Minor Residential Service	\$ 1,094.25	HST
Minor Development Non-Servicing Agreements		
Site Plan	\$ 528.74	HST
Plan Registration for Common Element Condominium	\$ 375.39	HST
Consent Application	\$ 528.74	HST
Other - Minor Development Non-servicing Agreements	\$ 375.39	HST
Major Development Agreements		
Development/Development Charge	\$ 3,136.47	HST
Residential/Comm/Ind/rural Subdiv/Condo (per plan)	\$ 3,136.47	HST
Residential (2 lots/units or more) Comm/Ind/Inst Servicing	\$ 1,783.31	HST
Regional Clerk / Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) Records		
Council (Agenda/Minutes)	\$ 270.27	HST
Standing Committee (1)	\$ 144.19	HST
Standing Committee (3)	\$ 295.67	HST
Sub-Committees (each)	\$ 144.19	HST
Application Fee Under MFIPPA	\$ 5.00	Exempt
Record Search Time/15 Minutes	\$ 7.50	Exempt
Record Preparation/15 Minutes	\$ 7.50	Exempt
Photocopying MFIPPA (per page)	\$ 0.20	Exempt
Computer Programming/15 Minutes	\$ 15.00	Exempt
Computer Disks (CDs)	\$ 10.00	Exempt
Photocopies (per page)	\$ 0.20	HST
ROAD OPERATIONS		
Entrance Permit		
Cut Curb & Installation Permit by Applicant (minimum 2 inspections)		
Culvert Installation Permit (minimum 3 inspections)		
Inspections (each)	\$ 126.00	HST
Permit Administration Fee	\$ 94.98	Exempt
Security Deposit (refundable)	\$ 5,306.00	Exempt
Excavation Permit		
Permit includes minimum 2 inspections		
Inspections (each)	\$ 126.00	HST
Permit Administration Fee	\$ 94.98	Exempt
Security Deposit (refundable)	\$ 5,306.00	Exempt
Road Occupancy Permit / Special Event Permit		
Permit includes minimum 2 inspections		
Inspections (each)	\$ 126.00	HST
Permit Administration Fee	\$ 94.98	Exempt
Security Deposit (refundable)	\$ 5,306.00	Exempt
Oversize / Overweight Vehicles Operation Permit		
Single event move Permit (includes 2 inspections)		
Inspections (each)	\$ 126.00	HST
Permit Administration Fee	\$ 94.98	Exempt

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Service Offered	2020 Approved Fee	Applicable Taxes (HST or Exempt) *
Security Deposit (refundable)	\$ 5,306.00	Exempt
Annual Oversized Vehicle Permit (applicant required to submit an annual report on its fleet's operation on Regional Roads, including location & frequency of use)	\$ 253.28	Exempt
Tourism-Oriented Destination Signage (TODS)		
Application	\$ 62.09	Exempt
Installation – Small signs	\$ 432.31	Exempt
Installation – Medium signs	\$ 618.62	Exempt
Installation – Large signs	\$ 865.90	Exempt
Annual maintenance – Small signs	\$ 74.30	Exempt
Annual maintenance – Medium signs	\$ 98.65	Exempt
Annual maintenance – Large signs	\$ 124.16	Exempt
Transportation Data		
Intersection Traffic Movement (TM) Count (8-hr)	\$ 74.30	HST
Automatic Traffic Recorder (ATR) Count (24-hr)	\$ 51.14	HST
Automatic Traffic Recorder (ATR) Book	\$ 188.75	HST
Traffic Signal Timing	\$ 63.35	HST
Collision Data	\$ 152.23	HST
Modelling Data	\$ 158.29	HST
Noise Abatement (Retrofit)		
Installation of noise barriers (Actual costs include engineering fees shared by land owners on a lineal metre basis)	25% of the lesser of Engineering Cost Estimate or Actual Cost	HST
Municipal Access Agreements for New Service Providers		
Administrative and Legal Costs	\$ 2,534.66	HST
Agreement preparation	\$ 19,004.38	HST
Annual Letter of credit (security)	\$ 31,672.79	Exempt
Municipal Access Agreements for Telecommunication Carriers		
Telecommunication Carriers Annual Fee	\$ 5,709.68	HST
Telecommunication Development Agreement Fee	\$ 5,709.68	HST
WASTE MANAGEMENT		
Tipping Fee (per tonne)	\$ 170.00	Exempt
Appliances (per unit)	\$ 5.00	Exempt
Asbestos (per tonne starting from 0; requires prior approval)	\$ 340.00	Exempt
Brick and Rubble (< wheel barrow)	\$ 5.00	Exempt
Brick and Rubble (> wheel barrow, equivalent to a pick-up truck, maximum 3 loads per year). Commercial loads not accepted	\$ 10.00	Exempt
Container Station Fee (< 50 kg)	\$ 5.00	Exempt
Container Station Fee (51 - 150 kg)	\$ 10.00	Exempt
Container Station Fee (>150 kg) (per tonne, starting from 0)	\$ 170.00	Exempt
Commercial Blue Box Recyclables (per tonne, starting from 0)	\$ 170.00	Exempt
De-commissioned Soil (per tonne, starting from 0, requires prior approval, accepted on a case by case basis)	\$ 35.00	Exempt
Fill (< wheel barrow)	\$ 5.00	Exempt
Fill (> wheel barrow, equivalent to a pick-up truck, maximum 3 loads per year). Commercial loads not accepted.	\$ 10.00	Exempt
Leaf and Yard (per load) - residential loads	\$ 5.00	Exempt
Leaf and Yard (per tonne, starting from 0) - commercial loads	\$ 170.00	Exempt
Vacuumed Leaves (per tonne)	\$ 25.00	Exempt
Woodchips (150 kg or less) per load	\$ 5.00	Exempt
Woodchips (> 150 kg) per load	\$ 10.00	Exempt
Blue Boxes - 22 gallon	\$ 4.42	HST
Composters	\$ 13.27	HST
Garbage Tags (5 per sheet)	\$ 10.00	Exempt
Green Carts - 13 gallon	\$ 13.27	HST
Security Deposit - Bin Rental (refundable) 11 - 20 bins	\$ 100.00	Exempt
Security Deposit - Bin Rental (refundable) 21 - 50 bins	\$ 200.00	Exempt
Security Deposit -Bin Rental (refundable) 51 or more bins	\$ 500.00	Exempt
Cost per damaged / missing bin	\$ 75.00	HST

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THE REGIONAL MUNICIPALITY OF HALTON
SCHEDULE "A" TO BY-LAW NO. 92-19

Service Offered	2020 Approved Fee	Applicable Taxes (HST or Exempt) *
CAPITAL AND DEVELOPMENT FINANCING		
Residential Administration Fee - per unit - Subdivision or Servicing Agreement	\$ 153.01	HST
Minor agreements (e.g.- Servicing Agreements with no DCs, Deferral, Temporary Blg. or any amendments to DC or Financial Agreements)	\$ 376.89	HST
Financial Agreements - (e.g. DC Prepayments or Capital Financing)	\$ 2,723.77	HST
PURCHASING SERVICES AND STORES		
Handling Fee-Couriered Documents	\$ 12.59	HST
Download Fee-Bid Documents	\$ 12.59	HST
Bid documents < \$100,000	\$ 18.66	HST
Bid documents > \$100,000	\$ 31.35	HST
New - Download Construction Tender and Drawings less than 50 sheets	\$ 52.66	HST
New - Download Construction Tender and Drawings greater than 50 sheets	\$ 105.33	HST
FINANCIAL SERVICES AND PAYROLL		
NSF Cheque Charge	\$ 25.29	Exempt
Administration Charge	\$ 12.59	HST
ENERGY, FLEET AND FACILITIES		
Auditorium 1/2 - Minimum Room Rental	\$ 289.02	HST
Auditorium 1/2 - Room Rental Incremental /hr	\$ 33.80	HST
Auditorium Full - Minimum Room Rental	\$ 356.74	HST
Auditorium Full - Room Rental Incremental /hr	\$ 33.80	HST
Small Meeting Room - Minimum Room Rental	\$ 92.21	HST
Small Meeting Room - Room Rental Incremental /hr	\$ 9.78	HST
Large Meeting Room - Minimum Room Rental	\$ 184.52	HST
Large Meeting Room - Room Rental Incremental /hr	\$ 18.40	HST
Cafeteria - Evening Room Rental - Minimum	\$ 184.52	HST
Cafeteria - Evening Room Rental - Incremental /hr	\$ 18.40	HST
Fee For Service - Security (Reg /hr)	\$ 19.21	HST
Fee For Service - Maintenance (Reg /hr)	\$ 45.04	HST
Fee For Service - Contracted Cleaning of Auditorium or Cafeteria Areas includes Common Area	\$ 19.25	HST
Fee For Service - Contracted Cleaning of Additional Small Meeting Room(s) used with Cafeteria or Auditorium (single add on price)	\$ 19.25	HST
Fee For Service - Contracted Cleaning of Additional Large Meeting Room(s) used with Cafeteria or Auditorium (single add on price)	\$ 19.25	HST
During Event - Day Porter/Matron - Weekend rate per hour	\$ 19.25	HST
During Event - Day Porter/Matron - Weekday rate per hour - 5:00 pm to 7:00 am	\$ 19.25	HST
COMMUNICATIONS AND CUSTOMER SERVICE		
Travel Mugs	\$ 14.96	HST
Travel Mug Set	\$ 16.23	HST
Coffee Mugs	\$ 15.68	HST
Water Bottles	\$ 2.93	HST
Pens	\$ 16.23	HST
Wallet	\$ 27.82	HST
Golf Balls	\$ 11.54	HST
Umbrella	\$ 13.30	HST
Ladies Watch	\$ 41.68	HST
Men's Watch	\$ 45.05	HST
Halton Pins	\$ 1.93	HST
Business Card Holder	\$ 6.96	HST
Tote Bag	\$ 6.96	HST
Brief Case	\$ 31.30	HST
Inukshuks	\$ 35.94	HST
Men's golf shirts	\$ 30.14	HST
Men's sweat shirts	\$ 30.14	HST
Men's jackets	\$ 61.39	HST
Men's T-shirts	\$ 11.59	HST
Ladies Shirt	\$ 11.59	HST
Women's T-shirts	\$ 11.59	HST
Ladies Sweat Shirts	\$ 33.56	HST

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