

Halton Region's Residential Private Well Decommissioning Grant Program Financial Assistance Application Form

Purpose: To reduce the risk of groundwater contamination by properly decommissioning unused residential private wells and eliminating potential pathways to groundwater in areas where groundwater is the source of drinking water.

Important: To be eligible for funding assistance, applicants must comply with all agreements and procedures set out in this form.

Please complete the Financial Assistance Form and send a signed copy to Halton Region's Water Resources Specialist.

Section 1 - Applicant Information (Please print clearly)		
First Name:	Last Name:	Phone Number:
Mailing Address:	City/Town:	Postal Code:
Lot:	Concession:	Township:
Fax Number:	Email:	Tax Roll #:
Section 2 - Property Information		
Size of Property (acres):	Number of existing wells on the property:	
Property Land Use:		
Section 3 - Water Well Information		
Name of Landowner when water well was drilled:		
Period of time water well has been inactive:		
Do you have a copy of your water well record for the well you would like to decommission?		
If yes, please attach a copy of your record and continue to Section 5, otherwise complete Section 4.		

Halton Region's Residential Private Well Decommissioning Grant Program Financial Assistance Application Form

Section 4 - Water Well Details		
	Well # 1	Well # 2 (if applicable)
Type of Well Please identify the type of well from the list below.		
Drilled		
Large diameter (dug or bored)		
Well Point (sand point)		
Total depth of well (Please indicate feet or metres)		
Depth of casing (Please indicate feet or metres)		
Casing diameter and changes in diameter with depth		
Presence of a well screen or open hole in bedrock		
Depth to Water Level (non-pumping) (Please indicate feet or metres)		
Soil type or types surrounding well		
Type of pump being used (hp)		

Halton Region's Residential Private Well Decommissioning Grant Program Financial Assistance Application Form

Section 5 - Water Well Decommission Reasoning				
	Well # 1		Well # 2 (if applicable)	
Reason for Decommissioning Well (Please check which reason) If 'Other' please explain:	Quality		Quality	
	Quantity		Quantity	
	Not needed		Not Needed	
	Other		Other	
Did water quality deteriorate gradually or sharply?				
What type of water quality issue existed?				
Did water quantity deteriorate gradually or quickly?				
Were there noticeable effects to well during lack of precipitation?				
Is municipal water available to your area? Would you prefer to be on municipal water? Why?				
Have you applied for any other funding through other agencies for upgrading or decommissioning of well? Explain?				

Halton Region's Residential Private Well Decommissioning Grant Program Financial Assistance Application Form

Section 6 - Location Description

Please attach a clear sketch plan below of your property labelling and locating structures, fuel/pesticide storage, other hazardous waste storage, wells, ponds, tile drainage inlet, natural features i.e. watercourses and springs. Include distances (indicate feet or metres) between the well and or major features such as buildings, septic system, road, and fences.

Halton Region's Residential Private Well Decommissioning Grant Program Financial Assistance Application Form

Section 7 - Terms and Conditions

All applicants are required to **accept the terms and conditions** of Halton Region's Residential Well Decommissioning Grant Program **to be eligible for funding**, which include:

It is the responsibility of the applicant, in cooperation with their contractor, engineer and/or consultant to ensure that the practices and structures undertaken are suitable to the applicant's operation and are technically and structurally sound to the applicants needs. The applicant must also ensure that all approvals, permits or other requirements under applicable laws, regulations and/or by-laws have been obtained prior to decommissioning water well.

Halton Region, its staff and members of Halton Region are not liable for claims, damages or loss arising from the use or non-use of advice or information provided as part of, or under this program. Halton Region, in processing an application for funding under this program, does not comment on or guarantee the environmental condition of the subject property. Any environmental conditions discovered, by Halton Region representative on the property to be in contravention of municipal, provincial, or federal legislation will be reported to the appropriate authorities.

Information collected as a result of the application and review process will generally be treated as confidential, save for disclosure as may be required under the Municipal Freedom of Information and Protection of Privacy Act, C.M. 56.

Prior to the decommissioning the your water well, applicants must:

- Submit a complete Halton Region's Financial Assistance Form to Halton Region.
- Schedule an on-site visit with a Halton Region representative to inspect well(s) to be decommissioned.
- Receive notification of approval from Halton Region to commence decommissioning of well.

Landowners must hire a licensed well contractor in accordance to Ontario Regulation 903 to decommission their water well(s). Once well has been properly decommissioned, landowners must submit the following documentation (1) a copy of the well contractor's license, (2) a copy of the water well decommissioning record which is submitted to the Ministry of the Environment, and (3) original receipt of payment (invoiced marked paid in full).

Upon receipt of the documentation noted above, a Halton Region representative will contact the applicant to schedule an on-site visit to inspect decommissioned water well.

If the well has been decommissioned, in accordance to Ontario Regulation 903, and if all necessary documentation has been submitted to Halton Region, applicants will be eligible for Halton Region's Residential Private Well Decommissioning Grant Program.

Distribution of funding is on a first come, first-served basis. Funding is limited and will be distributed while funds last. Projects completed prior to contacting Halton Region will not be eligible for funding.

Acknowledgement

To best of my knowledge, the information containing herein is accurate. I declare that I have read, understood and agreed with the above disclaimer. By submitting this application, I agree to provide documentation relevant to this project and I agree to permit reasonable entry by Program staff/representatives to the site.

Applicant Name: _____ **Signature:** _____ **Date:** _____
(please print)

Questions regarding this collection should be directed to Halton Region's Water Resources Specialist, at the Regional Municipality of Halton, 1151 Bronte Road, Oakville, ON, L6M 3L1 Tel. 1-866-442-5866 Ext. 7512.