

HALTON REGION HEALTH DEPARTMENT  
OFFICE OF THE ASSOCIATE MEDICAL OFFICER OF HEALTH  
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TO: Halton Physicians  
Medical Chiefs of Staff: Joseph Brant Hospital, Halton Healthcare (Oakville, Milton and Georgetown Hospitals)  
Chairs of: Family Practice, Paediatrics, Internal Medicine, Emergency, Obstetrics and Gynaecology, Surgery  
Chief of Laboratory Services and Infection Control Practitioners

POST IN: Emergency Department and Physicians Lounge

FROM: Dr. Julie Emili, Associate Medical Officer of Health

DATE: May 15, 2018

**RE: New Vaccine Reporting Requirements**

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On July 1, 2018, amendments to the *Immunization of School Pupils Act* (ISPA) will go into effect that require health care providers to report immunizations administered to children for designated diseases under ISPA.

Please see the attached communication from the Ministry of Health and Long-Term Care (MOHLTC) regarding this new requirement. Halton Region Health Department will continue to work with the MOHLTC to prepare for this requirement and will engage with local health care providers about how to best support implementation.

Please report all suspected or confirmed cases of [Diseases of Public Health Significance](#) (formerly Reportable Diseases) to the Halton Region Health Department as soon as possible. Diseases marked \* should be reported immediately by telephone (24 hours a day, 7 days a week) or fax (Mon-Fri, 8:30 am – 4:30 pm only). Other diseases can be reported the next working day. Dial 311, 905-825-6000 or toll free at 1-866-442-5866. For general information, please visit [www.halton.ca/physicians](http://www.halton.ca/physicians). To sign up for important updates by email, visit [www.halton.ca/physicianupdates](http://www.halton.ca/physicianupdates).

**If any link provided in this memo does not work, please cut and paste it into your web browser.**

## New vaccine reporting requirements under the *Immunization of School Pupils Act (ISPA)*

Dear Health Care Provider,

As you may be aware, in May 2017, the *Protecting Patients Act* was passed. As part of this *Act*, amendments were made to the *Immunization of School Pupils Act (ISPA)*.

### What this means for you:

Starting July 1, 2018, the ISPA, and regulatory amendments under the ISPA, will require health care providers in Ontario to report to the local medical officer of health immunizations administered to all children for the designated diseases that are specified in the ISPA.

The vaccines you will be required to report are for the following diseases: tetanus, diphtheria, pertussis, poliomyelitis, measles, mumps, rubella, varicella and meningococcal disease.

The [updated regulation](#) prescribes the information, timelines and the following mechanisms of record transmission for health care provider reporting of ISPA immunizations:

- An online web application, Immunization Connect Ontario for Health Care Providers (ICON HCP), which provides a secure mechanism for health care providers to submit immunization records to their local medical officer of health.
- Submission of immunization records through a compatible electronic medical records system.
- If in the opinion of the local medical officer of health, there is a technical or administrative reason that prevents submission of the report, through a Form entitled “Health Care Provider Record of Administered Immunization” dated May 2018 available through the [Government of Ontario Central Forms Repository](#) (available at: [www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf?opendatabase&ENV=WWE](http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf?opendatabase&ENV=WWE)).

These changes reinforce the Ministry of Health and Long-Term Care’s commitment to *Immunization 2020*, and also support the government’s *Patients First: Action Plan for Health Care* by providing Ontarians the information they need to make informed decisions and enabling a sustainable health care system.

The ministry is working with provincial associations, colleges and organizations, frontline primary care delivery organizations and local public health units (i.e., your vaccine supply source) to assist in preparing for and meeting these new requirements. Additional details will follow, including implementation tools and FAQs.