


HALTON COMMUNITY HOUSING CORPORATION		
Subject: Guest Policy		Date of issue: October 2006
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## 1.0 Purpose

The Guest Policy applies to all Halton Community Housing Corporation (HCHC) tenants. It is designed to:

- enable tenants to have live-in guests for up to seven consecutive days within a 30 day period;
- ensure that both HCHC and tenants comply with provincial laws and regulations;
- ensure that subsidies reflect the true household income, including the income of anyone who has moved into the unit;
- ensure that all tenants, including those who join the household, maintain the same high standards as other tenants in HCHC; and
- treat tenants paying market rents, and tenants paying rent geared to their income, as equitably as possible.

## 2.0 Definition

Guests: Persons who are staying with an HCHC tenant for a limited time. Their income is not included in the calculation of rent-geared-to-income.

## 3.0 Policy

Under Section 1.04 of the "Tenancy Agreement", the tenant(s) has agreed that "Guests" shall not be permitted to remain in the unit longer than seven (7) consecutive days within a thirty (30) day period without the prior written consent of Halton Community Housing Corporation. In the event that guests of the tenant reside in the unit for a period longer than seven consecutive days without the written approval of Halton Community Housing Corporation, they shall be deemed to be illegal occupants and the Tenant shall no longer qualify for rent-geared-to-income or occupancy of the unit.

Limitations on the length of stay for guests are set at the discretion of the Landlord based on the Social Housing Reform Act, 2000 and the terms of the lease.

### Amendments to List of Occupants

The tenant(s) shall agree that any amendment to the list of occupants must have the written consent of Halton Community Housing Corporation except in circumstances set out in this section, and any person found to be occupying the unit other than the tenant(s) and those listed in this section will be considered to be a trespasser. In such an event, the tenant(s) agree that the tenancy has been terminated, effective on the date upon which such a trespasser is found to be occupying the unit, and the tenant (s) shall cease to qualify for the occupancy of the unit.