Halton Region Public Health School Protocol for Student or Staff Member with COVID-19 Symptoms

IMPORTANT: When it is identified that a student or staff member has COVID-19 symptoms, it is important that Halton Region Public Health guidelines, including self-isolation and testing, are followed by the school, the student/staff member and all members of their household.

Symptoms experienced at home

Symptomatic staff member or student must:

- Self-isolate and contact their health care provider or COVID-19 Assessment Centre for assessment and/or testing; and
- · contact the school.

The School will document the details provided and be prepared to provide Public Health with student/ staff record in case of positive COVID-19 test result:

The School will maintain accurate records of staff and students for the last 30 days including:

- Attendance records
- Class/cohort lists and seating charts
- Before/after school child care lists
- Transportation lists & seating charts
- Updated contact info for students/staff
- Special assignments/programs/ activities (e.g., Special Education)
- Records of essential visitors
- Be prepared to provide PH with the info needed pending test results for student(s) in case a positive COVID-19

Symptoms experienced at school

Immediately alert school staff member designated to care for symptomatic student/staff* in isolation room** and follow this school protocol for Management of Ill Individuals during School Hours.

Symptoms experienced in transit (on school bus, in car, on bike or foot, or upon arrival at school)

If possible, symptomatic student/staff member to return home before entering the school. If this is not possible, immediately alert school staff member designated to care for symptomatic student/staff* in isolation room** and follow this school protocol for Management of III Individuals during School Hours.

If student:

- Contact parent/guardian of student for immediate pick-up (older students may walk/drive themselves home).
- Provide parent/guardian/student with Self-isolation Fact Sheet.
- Refer student to seek medical assessment or book an appointment with a COVID-19 Assessment Centre.

If staff member: Staff must go home immediately (Note: school should have plan in place for staff coverage) and self-isolate.

School to call 311 to report details to Halton Region Public Health only if:

- there is a confirmed case of COVID-19; or
- there is a probable COVID- 19 case (high Risk contract with symptoms or recent travel with symptoms).

School staff who require a consultation with a public health nurse or have general COVID-19 questions, should call 311.









^{*}Schools need to designate a staff member to care for students identified at school with COVID-19 symptoms

^{**}The **isolation room** should be an enclosed space, separate from other people, and equipped with hand sanitizer, tissues, and a lined garbage bin. It should be cleaned and disinfected after use.