



THE REGIONAL MUNICIPALITY OF HALTON

Report To:	Chairman and Members of the Planning and Public Works Committee
From:	Peter M. Crockett, P. Eng., Commissioner of Planning & Public Works
Date:	January 29, 2007
Report No. - Re:	PPW01-07 - Revised Schedule for the Multi-Year Work Plan for the Durable Halton Plan and the Regional Official Plan Review and Striking of the Inter-Municipal Liaison Committee for the Durable Halton Plan

RECOMMENDATION

1. THAT the Terms of Reference for the Inter-Municipal Liaison Committee for the Durable Halton Plan, being Attachment #2 to Report PPW01-07 Re: Revised Schedule for the Multi-Year Work Plan for the Durable Halton Plan and the Regional Official Plan Review and Striking of the Inter-Municipal Liaison Committee for the Durable Halton Plan be endorsed.

2. THAT the following members of Regional Council be appointed as members of the Inter-Municipal Liaison Committee for the Durable Halton Plan:
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
 - v. Regional Chair, Gary Carr

3. THAT the Regional Clerk forward a copy of Report PPW01-07 to the local municipalities, Conservation Authorities in Halton, the Niagara Escarpment Commission, Halton Regional Police Service, the Halton District School Board, and the Halton Catholic District School Board for their information.

REPORT

Background

In February 2006, through Report PPW15-06, Council endorsed the Multi-Year Work Plan that would lead to the conformity of the Regional Official Plan with the latest Provincial planning initiatives, including the Places To Grow Plan, the Provincial Greenbelt Plan, and the 2005 Provincial Policy Statement. Provincial legislation calls for such conformity by June 2009. To comply with the Provincial Growth Plan, which has a planning horizon of 2031, it is likely that an expansion to the current urban boundaries is needed, which in turn would require a comprehensive review similar to the Halton Urban Structure Review (HUSR) process in the late 1980's and early 1990's that ultimately brought North Oakville and an expanded Milton urban area into the urban envelopes. Unlike the HUSR process, this Multi-Year Work Plan, as endorsed by Council, also

contemplates planning for the Region and its Local Municipalities to set policies to the extent feasible to protect environmentally sensitive lands and possibly some farmlands on a permanent basis instead of being developed with successive waves of urban boundary expansions.

The Durable Halton Plan would ultimately necessitate amendments to the Official Plan to be adopted by Council by June 2009. Given the importance of this undertaking, Council through Report PWW15-06 also endorsed the Multi-Year Work Plan as a corporate priority for inclusion in the 2007-2010 Corporate Strategic Plan.

In May 2006, through Report PPW79-06, Council endorsed a proposed Organizational Structure for the Durable Halton Plan. The structure is comprised of committees with distinct memberships and complementary mandates, as reproduced in Attachment #1. Report PPW79-06 also included project phasing (four discrete phases), a project budget, consulting services, and staff resourcing.

The purpose of this report is to update Council on the scheduling/phasing for the Multi-Year Work Plan and to seek approval for striking the Inter-Municipal Liaison Committee for the Durable Halton Plan including the attached Terms of Reference for this Committee (Attachment #2).

Revised Schedule for the Multi-Year Work Plan

Work on the Durable Halton initiative commenced in June 2006 with a series of Public Open Houses and a Joint Regional and Local Councillors Workshop. Input obtained from this consultation assisted staff in finalizing the Terms of Reference for the various Technical Background Studies in support of the Durable Halton Plan. Between August and November 2006, Regional staff and consultants focussed on these studies.

Consultation with and input from the various Committees under the Durable Halton Organizational Structure began in May 2006. These include the Halton Region Management Committee, the Core Technical Team, and the Inter-Municipal Technical Committee, as well as some key Council-appointed Advisory Committees, such as the Ecological and Environmental Advisory Committee (EEAC), the Halton Agricultural Advisory Committee (HAAC), the Elder Services Advisory Committee (ESAC), and the Halton Housing Advisory Committee (HHAC). Their input helped guide and shape the directions of the Background Studies and eventually of the Durable Halton Plan.

The original schedule for the Multi-Year Work Plan was to release the Technical Background Papers for public consultation in February 2007. Given the breadth and scope of these Technical Studies and the newly-elected Council, staff now suggest a longer period of time to engage Council on the Durable Halton Plan process. The extended time-frame will enable staff to garner the input and advice of, and to consult with the Inter-Municipal Liaison Committee (yet to be formed; see discussion below) on the findings of the Technical Background Studies. Staff recognizes that this would set the timetable for the process back by about three months while cognizant of and committed to the timing of the Provincial Growth Plan conformity requirements. The engagement of the new Council and the Inter-Municipal Liaison Committee early in the Durable Halton process is critical. Also, the revised scheduling allows for better coordination and fit between the Durable Halton and the Strategic Planning exercises. Details of the revised schedule are contained in Table 1 below.

Table 1: Multi-Year Work Plan for the Durable Halton Plan and the Regional Official Plan Review - Revised Schedule

Phase	Tasks	Original Date	Revised Date
I	1. Orientation with new Councils, including one or more Councillors' Workshops	January 2007	January to April 2007
	2. Release of Technical Background Papers for public and agency review	February 2007	May 2007
II	3. Release of alternative land use scenarios for public and agency review	June 2007	November 2007
III	4. Council adoption of a preferred land use plan (the Durable Halton Plan)	November 2007	March 2008
IV	5. Commencement of the Official Plan Review. Preparation and release of proposed Official Plan Policy Directions for public and agency review	February 2008	May 2008
	6. Council adoption of Official Plan Policy Directions	June 2008	September 2008
	7. Release of Draft Official Plan for public and agency review	November 2008	January 2009
	8. Council adoption of new Official Plan	June 2009	June 2009

The revised schedule does not affect the Region's ability to have a new adopted Official Plan in place by the mandated deadline of June 16, 2009.

Inter-Municipal Liaison Committee

The Inter-Municipal Liaison Committee is the last, yet vitally-important Committee, to be struck for the Durable Halton Plan. As indicated in Attachment #1, the Inter-Municipal Liaison Committee is to be chaired by the Regional Chair and to consist of four members of Regional Council, Regional and Local Chief Administrative Officers, and Regional Commissioners. The purpose of this Committee is to ensure ongoing and strong liaison among the five jurisdictions as well as to provide guidance on an open and transparent public consultation process throughout the Durable Halton Plan exercise and advise on the directions for the Durable Halton Plan.

As indicated in previous staff reports, this Committee would be struck in early 2007 when new municipal councils are in place. It is anticipated that the Committee's first meeting will take place in late February or early March. The Terms of Reference for the Inter-Municipal Liaison Committee containing the above details is contained in Attachment #2 for Council's consideration.

FINANCIAL/PROGRAM IMPLICATIONS

Through Council Report PPW79-06, Regional Council approved a budget of \$2.5 Million for this phase of the Multi-Year Work Plan. No additional cost related to this phase of the Work Plan will be incurred due to the revised scheduling of the Multi-Year Work Plan or establishment of the Inter-Municipal Liaison Committee. The 2007 Budget includes \$2.0 Million in 2007 and \$1.7 Million in the forecast to complete the other phases of the Multi-Year Work Plan.

RELATIONSHIP TO THE STRATEGIC PLAN

This report and its recommendations principally respond to Theme A, Managed Growth, especially the goals of “Control and manage growth in accordance with the Regional Official Plan”, “Continue to protect rural lands”, and “Manage Halton’s environment by ensuring a balance amongst the natural heritage system (Greenlands), communities, and the environment”. More specifically, the Durable Halton Plan implements the following Planning and Public Works Committee 2007 Action items: “1a) *Determine urban land needs, in consultation with the Ministry of Public Infrastructure Renewal, for a 2031 time-frame, reflecting the intensification and housing objectives as part of the Durable Halton Plan*”, “1b) *Determine the Healthy Community principles that are to be implemented through the Official Plan, as part of the Durable Halton Plan*”, “1c) *Define a Durable Halton Plan including a Long Term Growth Management Strategy*”, “2a) *Define requirements to conform with the Provincial Greenbelt Plan*”, “2b) *Undertake an Aggregate Resource Strategy to determine how Halton can meet Provincial Policy Statement*”, “3a) *Develop an agricultural vision for Halton lands within the Greenbelt and designated non-urban areas to be reflected in the Durable Halton Plan*”, “4a) *Develop a Natural Heritage System to be reflected in the Durable Halton Plan*”, “6f) *Initiate a new Water and Wastewater Master Plan to provide input into the development of the Durable Halton Plan*”, “7f) *Initiate a new Halton Transportation Master Plan to provide input into the development of the Durable Halton Plan*”, and “9a) *Define, in conjunction with the development of Healthy Communities principles, a framework of policies leading to improved air quality, to be implemented through the Durable Halton Plan and the resulting Official Plan*”.

Respectfully submitted,



Mary Lou Tanner, MCIP, RPP
Director of Planning and Transportation Services



for Peter M. Crockett, P. Eng.
Commissioner of Planning and Public Works

Approved by

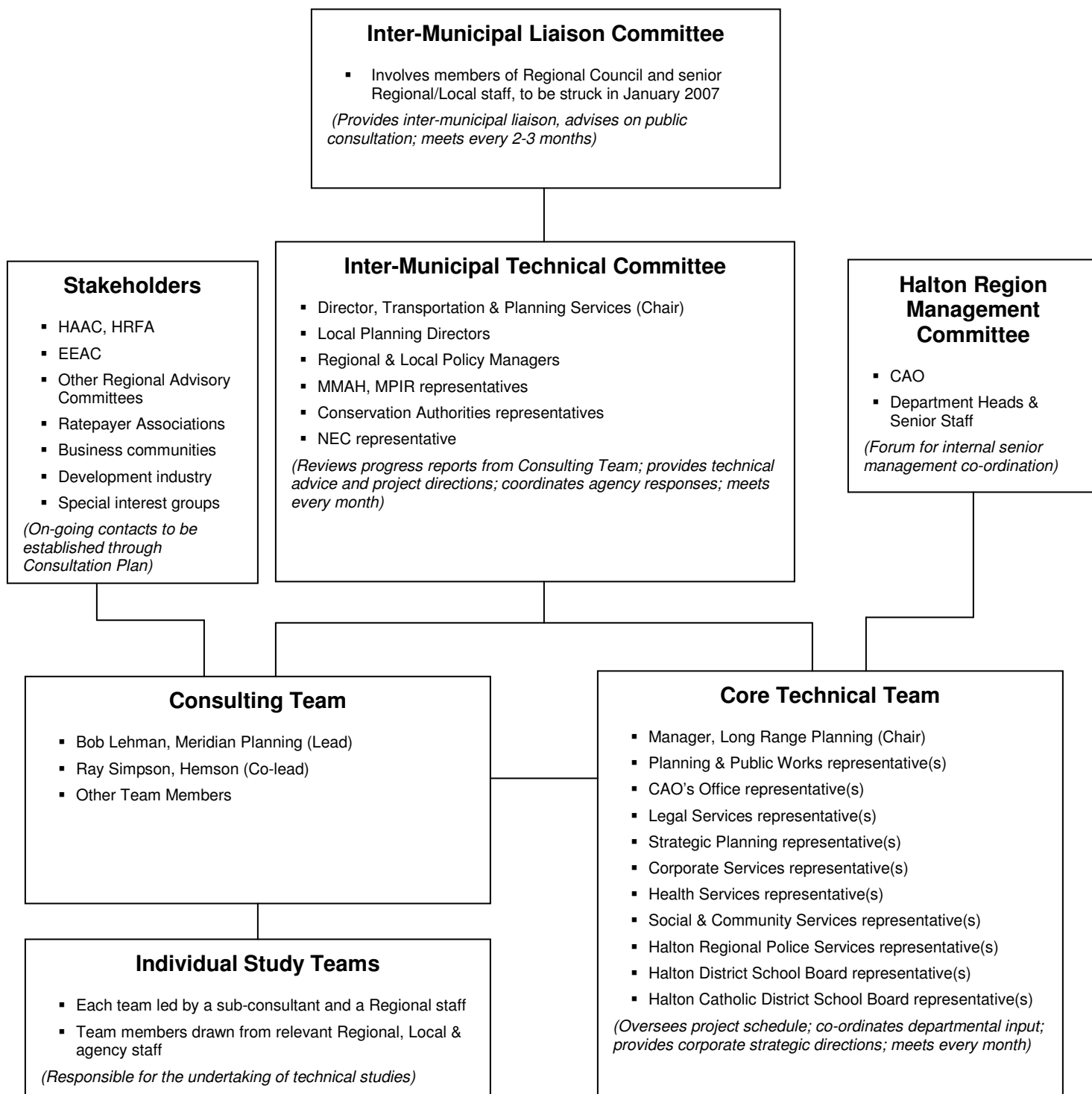


J. E. MacCaskill
Acting Chief Administrative Officer

If you have any questions on the content of this report, please contact:

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DURABLE HALTON PLAN PROPOSED ORGANIZATIONAL STRUCTURE



DURABLE HALTON PLAN INTER-MUNICIPAL LIAISON COMMITTEE TERMS OF REFERENCE

1. Purpose and Mandate

This Committee will ensure on-going strong liaison and coordination among the five municipalities in Halton Region throughout the Durable Halton Plan exercise. The Committee is also to advise on the consultation process for the Durable Halton Plan, and to provide directions for the Durable Halton Plan.

2. Objectives

A comprehensive, open and transparent public and agency consultation process is an integral part of the Durable Halton Plan process. The release of technical information and its subsequent review by members of the public and agencies will comprise a significant component of this planning initiative. To this end, members of the Durable Halton Plan Inter-Municipal Liaison Committee will:

- ▶ Become familiar with the context of the Durable Halton Plan, through the presentation and review of various technical documents produced by the study team;
- ▶ Provide general directions on the Durable Halton Plan process;
- ▶ Identify any strategic issues related to the Durable Halton Plan process that require coordination among the Region and its four Local Municipalities and facilitate such coordination;
- ▶ Advise on the consultation process including the striking of additional committees of stakeholders and agencies
- ▶ Participate in workshops and focus group meetings, as appropriate, to facilitate discussion and public engagement;
- ▶ Keep Regional and Local Councils informed of the Durable Halton Plan process.

3. Composition

Committee membership will consist of the following 14 members:

- the Regional Chair, who will serve as Chair of the Inter-Municipal Liaison Committee
- Four Regional Councillors, one from each Local Municipality
- Regional Chief Administrative Officer
- Regional Commissioners (Corporate Services, Health, Planning and Public Works, Social and Community Services)
- Chief Administrative Officers from the four Local Municipalities

4. Term

Committee members will serve until the Durable Halton Plan is completed. The Committee will be dissolved upon Regional Council adoption of the preferred land use plan, the Durable Halton Plan, scheduled for 2008.

5. Staff Participation and Administrative Support

The Director of Planning and Transportation Services and her staff, as appropriate, will participate and provide technical and administrative resources to the Inter-Municipal Liaison Committee, including the preparation of meeting agendas and notes. Additional staff of the Region, Local Municipalities and the consulting team may attend meetings of the Committee as required.

Approved meeting notes will be forwarded to Regional Council for information.

6. Role of Members

The Regional Chair will chair and facilitate meetings of the Inter-Municipal Liaison Committee. In his absence, the Regional Chair will appoint one of the Regional Councillor members to act as the chair of the Committee.

7. Frequency of Meetings

The Committee will meet every one or two months throughout the Durable Halton Plan process or at the call of the Regional Chair.

8. Quorum

A quorum will consist of the majority of Committee members.

9. Refinements to the Terms of Reference

Minor changes or refinements to these Terms of Reference may be made upon obtaining consensus and approval of all Committee members, and provided such changes are within the context, and meet with the overall intent and purpose of the Durable Halton Plan, as approved by Regional Council.

10. Conduct and Procedures

The Committee will conduct itself, and its procedure will be governed where appropriate, by the relevant sections of the Regional Municipality of Halton By-Law 120-00, as may be amended.