

Canada-Wide Early Learning and Child Care (CWELCC) System

Operator Webinar:
2025 Cost-Based Funding Workbook Template

Section 1

Opening Remarks and Workshop Overview



Agenda

Agenda	
10 minutes	Opening Remarks & Workshop Overview
30 minutes	2025 Cost-Based Funding Workbook Template Workbook Template: Overview <ul style="list-style-type: none">• Section-by-section explanation• Commentary on submitted questions• Tips for inputting data
30 minutes	Questions and Answers
15 minutes	Resources and Ongoing Support <ul style="list-style-type: none">• Contact information• Follow-up session
5 minutes	Next Steps

Workshop Objectives

1

Provide an overview and guide to the 2025 Cost-Based Funding Workbook Template

2

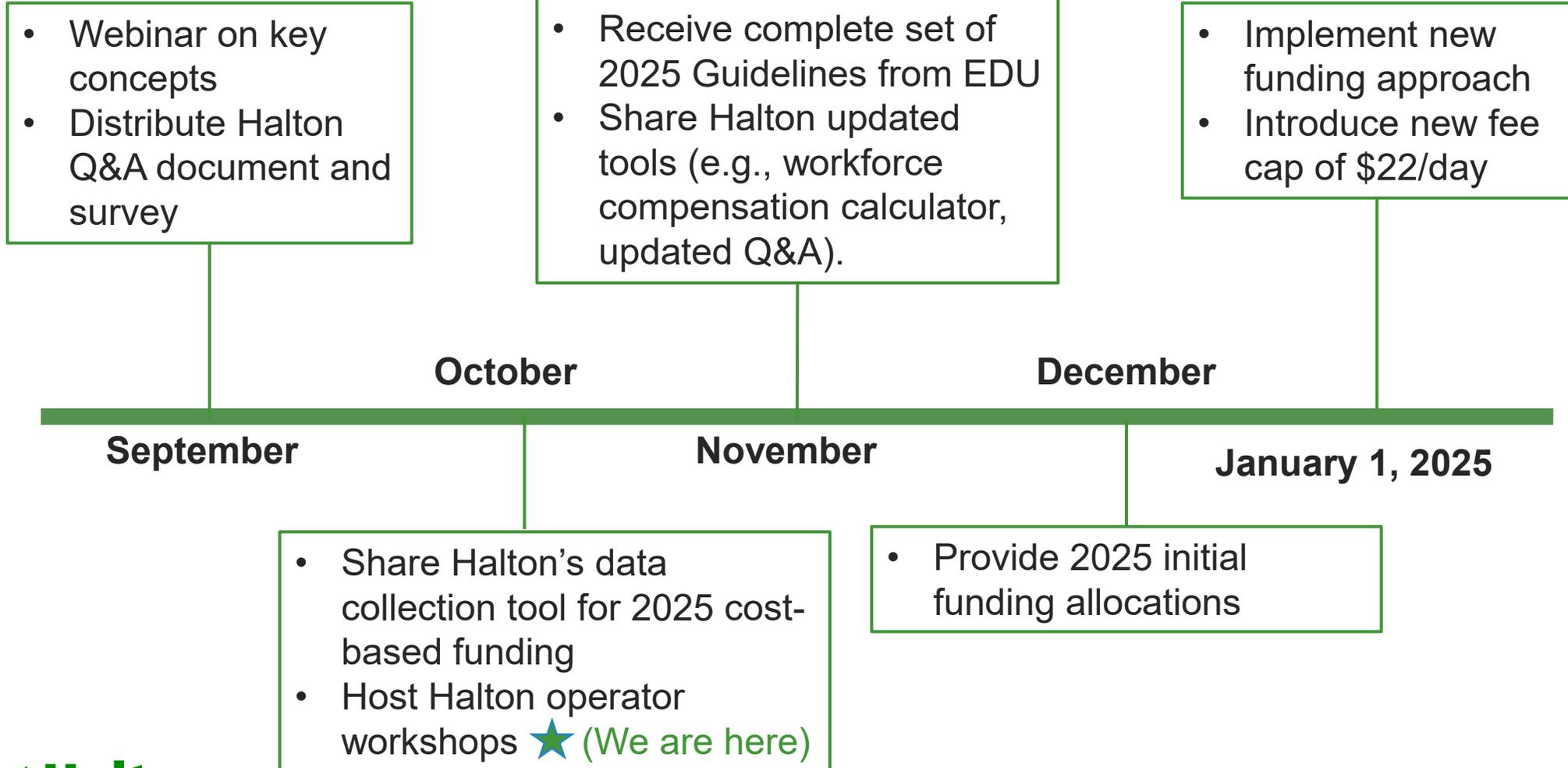
Q&A: Address any emerging questions or concerns about the template

3

Share important dates, contact info, and next steps.



Halton Region's Implementation Roadmap



About the 2025 Cost-based Funding Workbook Template

Purpose

The 2025 Cost-Based Funding Workbook Template is used to collect important operational and financial data from CWELCC operators to help determine and distribute funding. This new cost-based approach provides funding based on benchmarks that are representative of typical costs for providing child care, and replaces the old revenue-replacement model.

Key Dates

Timely submission of this data is crucial to ensure your operations receive accurate funding under the new funding model starting January 1, 2025.

Workbook Submission Deadline:

November 6, 2024

Funding Allocations Confirmation:

Early December 2024



Section 2

2025 Cost-Based Funding Workbook Template: **Overview**



Worksheet tabs you will find in the 2025 Cost-Based Funding Workbook Template

Input Required

LHCC Funding Calculator

Contains key operational data such as active home seats, service days and financial details. These inputs are required to calculate each agency's specific funding allocation.

Wage Subsidy

This tab captures wage subsidy data, which is used in calculation of the legacy top-up (if applicable) and supports reporting to the Ministry of Education.

Home Provider Subsidy

This tab is for LHCC Agency Providers only. Please enter all applicable WEG data in the Wage Subsidy tab.

Attestation

This tab asks for signing authority and compliance under the Child Care Service Manager Agreement and/or Wage Enhancement Grant (WEG) Agreement, where Halton Region will reserve the right to recover payments should service provider breach any of its obligations.

Instructions

Attestation

LHCC Funding Calculator

Wage Subsidy

Home Provider Subsidy

Operator Summary

Constants

GIFI Codes and Reference

Definitions and Examples

Instructions

This tab provides a detailed guide on how to fill out the workbook and the purpose of each section. It explains the required data inputs as you navigate through the other tabs.

Operator Summary

This tab consolidates data from the individual tabs to give an overview at the operator level. It summarizes the data used for final calculations.

Constants

This tab includes important constants and factors (such as cost escalation factors or growth adjustment factors) used in the funding calculations. These constants are determined by the Ministry of Education and applied across the workbook to ensure standardized calculations.

GIFI Codes and Reference

This tab provides a list of GIFI (General Index of Financial Information) codes and references. These codes are important for categorizing financial data correctly and ensuring that the right data inputs are used for funding calculations.

Definitions and Examples

This tab offers explanations and examples of key terms or calculations used throughout the workbook.

No Input Required



Section 3

2025 Cost-Based Funding Workbook Template: **Completing the Workbook**

Introduction To The Workbook – Instruction Tab

The workbook is structured with **nine** tabs, with the first tab providing instructions on how to fill out the workbook. This tab offers an overview and section by section guidance on how to complete the workbook.

Click on the orange shortcut hyperlinks for quick access to the tabs.

**2025 Cost-Based Funding Workbook for Licensed Child Care Agencies
Enrolled in the Canada-Wide Early Learning and Child Care (CWELCC) System**

The 2025 Cost-Based Funding Workbook must be submitted by operators enrolled in the Canada-Wide Early Learning and Child Care System.
If you have any questions or concerns regarding the 2025 Cost-Based Funding Workbook, please email us at childcarefunding@halton.ca

Instructions

The instructions below are meant to support Licensed Home Child Care Agencies in completing this workbook. **Please complete this workbook in Microsoft Excel.** Do not open or export the workbook in a different spreadsheet program (e.g. Apple Numbers, Google Sheets, etc.). Calculations, pull down menus and other built-in features will not work when using a program other than Excel.

Operators must fill out the light BLUE coloured cells. Please fill out these cells only.

If you see a cell with a red triangle in the upper right hand corner, hover over it with your mouse for a detailed description of the information that is being requested.

Give it a try, hover over this cell → **Heading**

Please complete **ONE** application per organization / operator / head office.
Hyperlinks will help you navigate the workbook. Click on text that is orange and underlined to go to different sections of the workbook.

Workbook Tab	Section	Instructions	Screenshot Images
LHCC Funding Calculator	Section 1: Licensee General Information	1) Complete the light blue fields in the Licensee General Information table. This includes: - Number of Months Operational in the Year - Indicate whether 2023 Audited Financial Statements or 2024 Operating Budget will be used for Legacy Cost calculation. - Confirm "Yes" if controlling owner salary/benefits are attributed to this agency.	
LHCC Funding	Section 2: Licensee Data	1) Complete the light blue fields in the 2023 and 2025 Operating Data tables. This includes: - Total children enrolled (2023 and 2025) - Total CWELCC eligible children enrolled (2023 and 2025) - 2023 salary/benefits for one controlling owner employed by the eligible agency - How many days would the eligible agency's head office operate in 2025? - Capable Daily Base Fees per program age group - If there are any discrepancies in prepopulated Maximum Number of Children, Total Number of Approved Homes or # children per home field, please explain in cell G37. Please note the maximum allowable number of children per home is 8. Therefore, the total number of approved homes as of October 6, 2022 multiplied by 8 is the maximum allowable children at any home agency. 2) Complete the Home Provider Information Table: - Home Provider Identifier	

Navigation buttons: **Instructions**, **Attestation**, **LHCC Funding Calculator**, **Wage Subsidy**, **Home Provider Subsidy**, **Operator Summary**, **Constants**, **GIFI Codes and Reference**, **Definitions and Examples**



Attestation Tab

 2025 Cost-Based Funding Workbook for Licensed Home Child Care Agencies Enrolled in the Canada-Wide Early Learning and Child Care (CWELCC) System	
Head Office Organization Information	
Operators must fill out the light BLUE coloured cells. Please fill out these cells only.	
Vendor Number:	<input type="text"/>
Organization Name:	<input type="text"/>
Notes:	<input type="text"/>
Attestation/Declaration:	
<ul style="list-style-type: none">• I acknowledge that under the Child Care Service Management Agreement and/or the Wage Enhancement Grant (WEG) Agreement, Halton Region reserves the right to recover payments, as a result of a breach of any contractual obligations;• I attest that the financial data in this funding workbook, and in all applicable supporting documentation, is true and accurate and has been prepared in accordance with the technical instructions provided by Halton Region;• I declare that 100% of the funds provided through the Canada-Wide Early Learning and Child Care program will be used and has been used only as intended and directed by Halton Region and the Ministry of Education, including but not limited to, paying eligible staff, providing eligible families with fee reductions and paying for eligible expenses; and• I declare that the financial data reported in this workbook has not been used to claim funds or grants from any other government program(s)	
By checking this box, I declare that all the information, on all worksheets in this reporting form, is true and accurate and that I have the authority to bind the organization: <input type="checkbox"/>	
Name of Signing Authority:	<input type="text"/>
Date:	<input type="text"/>
Click here to attach and submit your 2025 Cost-Based Funding Workbook to childcarefunding@halton.ca .	
Workbook Submission Due Date: Wednesday, November 6, 2024	

LHCC Funding Calculator Tab

Section 1 : Licensee General Information

Fill out the *light blue* fields only.

Step 1. Click each of the light blue fields to activate the drop-down menu, where an arrow will appear.

Step 2: Click on the arrow and a list of options will appear for you to select your answer.

For legacy centres or agencies that do not have an audited 2023 Statement of Operations

You can alternatively use a CMSM/DSSAB approved operating budget for 2024. Otherwise, a 2024 operating budget will not be accepted.

Operators must fill out the light BLUE coloured cells. Please fill out these cells only.

[Click here for Instructions](#)
[Click here for Definitions and Examples](#)

NOTE: The values estimated in this workbook are projections of cost-based funding allocations and are not approved funding allocations. The information in this tab is not binding for your organization or Halton Region in any way.

Vendor ID:
Organization Name:

Section 1: Licensee General Information

Licensee Number	<input type="text"/>
Licensee Name	<input type="text"/>
Licensed Home Child Care Agency Name	<input type="text"/>
Licensee Type	<input type="text"/>
Number of Months Operational in the Year	<input type="text"/> (drop down selection)
Number of Months Operational in the Year for any approved net new homes	<input type="text"/> (drop down selection)
2023 Audited Financial Statement or 2024 Operating Budget used for Legacy Cost Calculation?	<input type="text"/> (drop down selection)
Confirm "Yes" if controlling owner salary/benefits attributed to this agency.	<input type="text"/> (drop down selection)

LHCC Funding Calculator Tab

Section 2 – Licensee Service Information

Fill out the *light blue* fields only.

Step 1. Fill out data for 2023 and 2025 (projected).

Step 2: Check for any discrepancies in the prepopulated spaces. If they exist, please explain.

Section 2: Licensee Service Data Elements

2023

2023 Total Children Enrolled as of December 31, 2023		
2023 CWELCC Eligible Children Enrolled as of December 31, 2023		
2023 salary/benefits for one controlling owner employed by the eligible agency		
Program Age Group	Capped Daily Base Fee as of March 27, 2022	Reduced Daily Base Fee
Infant		\$ -
Toddler		\$ -
Preschool		\$ -
Kindergarten		\$ -

2025

2025 Total Children Enrolled as of December 31, 2024	
2025 CWELCC Eligible Children Enrolled as of December 31, 2024	
How many days would the eligible agency's head office operate in 2025?	
Maximum Number of Children: Total Number of Approved Homes x 6 children per home	
If there are any discrepancies in prepopulated 2025 licensed homes spaces data above, please explain.	



LHCC Funding Calculator Tab

Section 2 – Licensee Service Information (Continued)

Step 3. Fill out Home Provider Information and 2025 Home Seats.

Once steps 1-3 are completed, you will see that 2025 Base Fee Revenue is then auto-populated.

Active Home Provider Information (as of December 31, 2024)					2025 Active Home Seats				Total 2025 Base Fee Revenue
Active Home Provider Identifier	Provider Street Address	Region/Municipality (drop-down selection)	2023 Number of Active Service Days	2025 Number of Active Service Days	Infant	Toddler	Preschool	Kindergarten	2025 Base Fee Revenue
1									\$0.00
2									\$0.00
3									\$0.00
4									\$0.00
5									\$0.00
6									\$0.00
7									\$0.00
8									\$0.00
9									\$0.00
10									\$0.00
11									\$0.00
12									\$0.00
13									\$0.00
14									\$0.00
15									\$0.00
16									\$0.00

A “service day” is a 24-hour period that begins in the calendar year, starting at the time the active home normally first begins to accept children into care or the end of the previous 24-hour period, during which the licensee is enrolled in CWELCC in respect of the eligible centre/agency and charges a base fee per the parent handbook, even if the centre or home is not open (for example, on a statutory holiday).



LHCC Funding Calculator Tab

Section 2 – Licensee Service Information (Continued)

Once steps 1-3 are completed from the previous slides, you will see that this section below is then autopopulated.

2025 Total Active Home Days	0						
2023 Total Active Home Days	0						
Cost escalation factor (fixed)	1.0465						
Operating scaling factor (calculated)							
Eligible Child Ratio (calculated)							
Maximum number of service days (calculated)	0						
As defined in O. Reg 137/15 - Child Care and Early Years Act (CCEYA)	Infant	Toddler	Preschool	Kinder	Family	Primary/Junior	Junior
Staffing ratio	3/10	1/5	1/8	1/13	1/5	1/15	1/20
Maximum group size	1/10	1/15	1/24	1/26	1/15	1/30	1/20
For 2023, costs could be split as follows:	Age 0-5	Age 6-12					
For 2025, costs could be split as follows:	Age 0-5	Age 6-12					

Shortcut access link to the CCEYA Act

[Click here to view Benchmark Allocation and to forego Legacy Top-up data inputs](#)



LHCC Funding Calculator Tab

Section 3 - Licensee Financial Auditable Information for Legacy Top-Up

Option 1: Forego Legacy Top-up: If you believe your benchmark allocation estimate is enough, click the cell that says, "Click to Forego Legacy Top-up data inputs and access Benchmark Allocation."

Option 2: Enter Expenses to Calculate Legacy Top-Up: If the benchmark allocation does not appear to be sufficient, proceed to fill in child care expenses for ages 0-12 by category. Refer to the 'GIFI Codes and Reference' tab for definitions. The total eligible costs for 2023 are shown in cell **D223**.

[Click here to view Benchmark Allocation and to forego Legacy Top-up data inputs](#)

Section 3: Licensee Financial Auditable Information required for Legacy Top-Up (applies only to 2025 and only to legacy centres/agencies)

[Click here to view GIFI Code Descriptions and Examples](#)

Eligible Expense by Category	GIFI Code	Child care expenses for ages 0-12
Home child care visitors		
Employee benefits	8620	
Salaries and wages	9066	
Commissions	9061	
Bonuses	9063	
Provider Compensation		
Sub-contracts	9110	
Agency Operations		
Amortization of tangible assets	8670	
Mortgage Payment (include interest and principal)	8713	
Appraisal fees	8865	
Brokerage fees	8869	
Transfer fees	8870	
Registrar and transfer agent fees	8873	
Real estate rental	8911	
Occupancy costs	8912	
Equipment rental	8914	
Motor vehicle rentals	8915	
Storage	8917	
Repairs and maintenance - Buildings	8961	
Repairs and maintenance - Vehicles	8962	
Repairs and maintenance - Machinery and equipment	8964	
Road costs	9012	
Security	9013	
Garbage removal	9014	
Property taxes	9180	
Advertising and promotion	8520	
Bad debt expense	8590	
Loan losses	8610	
Insurance	8690	
Life insurance on executives	8691	
Interest and bank charges (excluding mortgage interest - 8713 above)	8710	
Principal on short-term debt, bonds, debentures, long-term debt	NA	
Business taxes, licences, and memberships	8760	
Office expenses	8810	
Legal fees	8861	
Accounting fees	8862	
Consulting fees	8863	
Management and administration fees	8871	
Restructuring costs	8874	
Training expense	8876	
Directors fees	9064	
Management salaries	9065	
Employee benefits (exclude HCC visitors)	8620	
Employee salaries (exclude HCC visitors)	9066	



LHCC Funding Calculator Tab

Section 3 - Licensee Financial Auditable Information for Legacy Top-Up (Continued)

Step 3: Report Fixed Costs: In the 'Less Fixed Costs' table, fixed costs will be subtracted from the total eligible costs and adjusted for 2025. Report the following:

- Projected fixed costs for insurance, property tax, and occupancy in 2025.

Step 4: Confirm Workforce Funding: Check if the values in cells **D237** (workforce funding for WEG), **D238** (CWELCC funding for annual increase and wage floor) and **D239** (Home Child Care Enhancement Grant) are correct by selecting **Yes/No** in the dropdowns in **E237**, **E238** and **E239**. If you choose 'No,' provide comments in **F237/ F238** and/or **F239**.

Less Fixed Costs	2023	2025 Where actuals are not available, please enter projections. Ensure that the fixed costs input for 2025 are prorated exclusively for ages 0-5.		
1. Non-recurring costs (e.g. Major Repairs)	\$ -	-		
2. Fixed Cost - Insurance Premium	\$ -	-		
3. Fixed Cost - Property tax	\$ -	-		
4. Fixed Cost - Occupancy costs	\$ -	-		
5. Salary and Benefits for one controlling owner employed by licensee for ages 0-5		\$ -		
6. Workforce funding, such as Wage Enhancement Grant to support ages 0-5		-		
7. Workforce funding, such as CWELCC Workforce Compensation to support ages 0-5		-		
8. Home Child Care Enhancement Grant Funding to support ages 0-5		-		
8. Less Total Adjustments to Eligible Costs (Sum of Lines 1 to 7)	\$ -	\$ -		

Please confirm if the values in C237, C238 and C239 are accurate.

If you reported "No" in E237, E238, and/or E239, please input the correct number in the corresponding cell(s) below.

Confirm values

Drop-downs here

Comment here

LHCC Funding Calculator Tab

Sections 4-7: No manual entry required

Section 4: Benchmark Allocation

This section calculates the **Unadjusted Benchmark Allocation** by adding provider, home visitor compensation and operational costs. The **Adjusted Benchmark Allocation** is then determined by multiplying the unadjusted allocation by the **Growth Adjustment Factor (GAF)** for Halton (0.87).

Section 5: Legacy Top-Up Allocation (if applicable)

Legacy costs are automatically calculated, using adjusted eligible costs from 2023, which are then scaled for 2025. If you're a legacy operator, this section adds workforce funding and fixed costs for 2025. If the adjusted benchmark allocation is sufficient, a legacy top-up **won't be provided**.

Section 6: Growth Top-Up Allocation (if applicable) – Not applicable at this time as Halton Region does not have any spaces or funding available to expand the CWELCC system

For legacy centers with approved growth, the growth top-up is automatically calculated. It includes a benchmark allocation for **newly created spaces** and an accommodation component. The top-up is adjusted using the Halton growth multiplier.

Section 7: Allocation in Lieu of Profit/Surplus

This section calculates your allocation based on your benchmark allocation and eligible top-ups, applying base and premium rate factors. It also includes a flat amount of \$6,000 per site, adjusted by the number of operational months in CWELCC.



LHCC Funding Calculator Tab

Section 8 – Expected Base Fee Revenue Offset

How Expected Base Fee Revenue Offset is Calculated:

Step 1. Report Base Fee Revenue Differences – If your base fee revenue differs from the pre-filled value that is auto populated, provide comments if significantly different and enter the correct amount.

Step 2. Include Mandatory Fees – Add additional revenue expected from all other mandatory fees from your parent handbook (e.g., one-time registration fees)

Step 3. Total Base Fee Revenue – Is calculated by adding values in Step 1 and 2.

Step 4. Account for Vacancies – An adjustment for vacancies is applied by multiplying the total by 0.90 to get the final revenue estimate.

Expected Base Fee Revenue Offset in 2025	Multiplier	Total	Provide comments if your base fee revenue is significantly different from the value in cell D223.	Licensee Forecast Base Fee Revenue, if different from cell D223
1. Base Fee Revenue		\$		
2. Estimated Base Fee Revenue - Expected Registration fees or other mandatory fees				
3. Total		\$		
4. Base Fee Revenue factor to account for vacancies	90%			
Adjusted Base Fee Revenue (Line 3 multiplied by Line 4)		\$		

LHCC Funding Calculator Tab

Section 9 – Total Allocation

This section is automatically calculated based on the data you have entered in previous sections. The **Total Cost-Based Funding Allocation** for 2025 is determined by summing the following components:

- Adjusted Benchmark Allocation
- Legacy Top-up Allocation
- Growth Top-up Allocation, not applicable at this time
- Allocation in Lieu of Profit/Surplus
- Less Adjusted Base Fee Revenue

Section 9: Total Allocation

Total Cost-Based Funding Allocation in 2025	Total
1. Adjusted Benchmark Allocation	\$ -
2. Legacy Top-Up Allocation, if applicable	\$ -
3. Growth Top-Up Allocation, not applicable at this time	
4. Allocation In Lieu of Profit/Surplus	\$ -
5. Less Adjusted Base Fee Revenue	\$ -
Total Cost-Based Funding Allocation (sum of Lines 1 to 5)	\$ -

[Click here to sign Attestation Tab](#)

Shortcut access link to the Attestation Tab



Wage Subsidy Tab

Step 1. Select Site Names

Use the site name dropdown to choose the relevant site for which you are entering data.

Step 2: Enter Staff Information (Column D-H)

- Staff Identifier: Assign an identifier for each staff member.
- Staff Designation: Enter whether the staff is RECE, Non-RECE, or Director Approved.
- Position Category: Identify if the staff is Program Staff, Non-Program Staff, or Supervisor.
- Age Categories Supported: List the age groups supported by this staff member (e.g., Infant, Toddler, Preschool).
- Full-time or Part-time Employment: Indicate whether the staff member is full-time or part-time.

Step 3: Enter Base Wage Information (Column I-J)

- Base Hourly Wage: Enter the base hourly wage, excluding WEG or CWELCC, but including GOG, employer wage-based improvements or collective agreement adjustments.
- Estimated Eligible Hours Worked: Record the estimated number of eligible hours the staff member will work between January and December 2025.

Step 4: Confirm values: Confirm whether the values in D12 (Staff with RECE designations) and in D13 (Staff without a RECE designation) are correct.

Line	Site Name (drop-down selection)	Staff Identifier	Staff Designation (i.e. RECE, Non-RECE, Director Approved Staff)	Position Category (i.e. Program staff, Non-Program staff, Supervisor)	Age Categories Supported	Full-time or Part-time Employment	Base Hourly Wage (excluding WEG, CWELCC, <u>but including</u> GOG, any employer-based wage improvements from obligations such as collective agreements and minimum wage increases)	Estimated Eligible Hours Worked (Jan-Dec 2025)
1								
2								

Wage Subsidy Tab (Continued)

Section 1: Organization Staffing Information

Step 4: Confirm values: Confirm whether the values in D12 (Staff with RECE designations) and in D13 (Staff without a RECE designation) are correct.

Staff Designations as of December 31, 2024		Confirm if the values in D12 and D13 are accurate.	If you report "No" in E12 and/or E13 please input the correct number in the corresponding cell(s) below.
Staff with an RECE designation	0	Yes	
Staff without an RECE designation	0	No	
Total Number of Staff in your Organization	0		

Step 5: Review Summary Total

SUMMARY TOTAL of all data rows														
				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Estimated Eligible Hours Worked (Jan-Dec 2025)	WEG Eligibility Status (Full, Partial, None)	WEG Eligibility Rate per Hour (\$)	FTE	WEG Salary Component	WEG Statutory Benefit Component	Total WEG Compensation (Salary + Benefits)	CWELCC Annual Increase Eligibility Rate per Hour (Jan-Dec 2025)	CWELCC Annual Increase Salary Component (Jan-Dec 2025)	CWELCC Annual Increase Statutory Benefit Component (Jan-Dec 2025)	CWELCC Estimated Total Annual Increase Compensation (Salary + Benefits)	CWELCC Wage Floor Eligibility Rate per Hour (Jan-Dec 2025)	CWELCC Wage Floor Salary Component (Jan-Dec 2025)	CWELCC Wage Floor Statutory Benefit Component (Jan-Dec 2025)	CWELCC Estimated Total Wage Floor Compensation (Salary + Benefits)
						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Home Provider Subsidy Tab

Step 1: Enter Provider Identifier (Column C-E)

- LHCC Provider Identifier: Assign an identifier for each provider.
- Provider Street Address: LHCC provider's street address.
- Provider City: City of the LHCC provider's address

Step 2: Enter Provider Details (Column F-J)

- Provider works with more than one agency? : Select Yes, if the provider works with more than one agency. If not, select No.
- Serves one child or more? : Select 'yes' if the provider serves one child or more (including privately placed children but excluding the provider's own children). Select 'no' if the provider is not currently serving any children.
- Average Service Hours: Select 'Full Time' if the provider works, on average, 6 hours per day or more. Select 'Part Time' for providers that work less than 6 hours per day.
- Estimated days worked: The estimated number of days that a provider will work during January to December 2025.
- Estimated Total Payment: Total payments received by providers from the agency for the year, excluding HCCEG, but including GOG, LHCC Base Funding

 2025 Cost-Based Funding Workbook for Licensed Child Care Centres Enrolled in the Canada-Wide Early Learning and Child Care (CWELCC) System												
Operators must fill out the light BLUE coloured cells. Please fill out these cells only.												
Vendor Number: <input type="text"/>												
Organization Name: <input type="text"/>												
Home Child Care Enhancement Grant (HCCEG) Worksheet												
NOTE: This tab is for LHCC Agency Providers only. Please enter all applicable WEG data in the Wage Subsidy tab.												
Line	LHCC Provider Identifier	Provider Street Address	Provider City	Provider works with more than one agency?	Serves one child or more?	Average Service Hours	Estimated Days Worked (Jan-Dec 2025)	Estimated Total Payment (excluding HCCEG, but including GOG and LHCC Base Funding)	Average Base Daily Fee	Eligibility Status	Qualifying Daily Rate	Estimated HCCEG Compensation
1								\$ -			\$ -	\$ -
2								\$ -			\$ -	\$ -
3								\$ -			\$ -	\$ -
4								\$ -			\$ -	\$ -
5								\$ -			\$ -	\$ -



Section 5

Resources and Ongoing Support



Key Resources and Contacts

- Review the instructions in the e-mail memo sent by Halton Region on October 18th
- The slides from today will be circulated
- For broader understanding of the process as needed, see September 26th webinar and slides [Operator Webinar: 2025 Cost-Based Funding Approach](#)
- Attend a supplementary workshop on Friday if additional questions arise (RSVP link to be shared after session)
- If questions remain, e-mail Halton Region childcareservices@halton.ca

Section 6

Next Steps



Immediate Next Steps

Next Steps	Completion Target
1 Start completion of template and identify and remaining questions	Suggested completion October 28-31
2 Attend additional Friday workshop if questions remain [alternatively can contact Halton program analyst]	November 1
3 Submit your completed template to Halton Region	November 6 (or earlier)

Thank You!