

**HALTON REGION PUBLIC HEALTH • Office of the Medical Officer of Health**

TEL: 905-825-6000 • TOLL FREE: 1-866-442-5866 • FAX: 905-825-1444

TO: Halton Physicians, Nurse Practitioners, Emergency Departments, other Healthcare Providers

FROM: Dr. Joanna Oda, Associate Medical Officer of Health

DATE: November 27, 2024

RE: Vaccine Ordering Deadlines for Holiday Closure and Ordering School-Based Vaccines

**QUICK FACTS**

- Halton Region’s administrative offices will be closed from Tuesday, December 24, 2024, to Wednesday, January 1, 2025, and will reopen on Thursday, January 2, 2025.
- Vaccine distribution will be unavailable during the closure.
- Refer to the order cut-off dates and distribution schedule below to ensure your facility receives vaccines before the holiday closure.
- Starting November 28, 2024, **all** school-based vaccine orders will transition to the new ordering process that has been in place since June 2024.
- Clinics can order Men-C-ACYW-135, Hepatitis B, and HPV-9, for students in grades 7-12 by faxing a completed [Vaccine Order & Reporting Form for School-Based Vaccines](#) to 905-465-3403.
- Single physician practices can order up to 5 doses of each school-based vaccine. Larger practices with multiple physicians or single physician practices that regularly administer Men-C-ACYW-135, Hepatitis B, and/or HPV-9 vaccines under the routine vaccine program can order up to 20 doses of each school-based vaccine.

**KEY MESSAGES FOR HEALTHCARE PROVIDERS**

**Holiday Vaccine Ordering Deadlines for South Halton**

Order Deadline	Burlington Delivery Date	Oakville Delivery Date	Pick-Up Dates
Dec. 4, 2024	Dec. 10, 2024	Dec. 11, 2024	Dec. 10/11, 2024
Jan. 1, 2025	Jan. 7, 2025	Jan. 8, 2025	Jan. 7/8, 2025

**Holiday Vaccine Ordering Deadlines for North Halton**

Order Deadline	Milton Delivery Date	Halton Hills Delivery Date	Pick-Up Dates
Dec. 11, 2024	Dec. 17, 2024	Dec. 17, 2024	Dec. 17/18, 2024
Jan. 8, 2025	Jan. 14, 2025	Jan 14, 2025	Jan 14/15, 2025

- Please plan ahead and order enough vaccines to support your facility until the new year

## Changes to Process for Ordering School-Based Vaccines

- **Starting November 28, 2024**, orders for the Men-C-ACYW-135, Hepatitis B, and HPV-9 vaccines, which are to be administered to students in grades 7-12 as part of the routine vaccination program, must be submitted by faxing a completed [Vaccine Order & Reporting Form for School-Based Vaccines](#) to 905-465-3403.
- For doses administered under the high-risk vaccine program, continue to place orders through the [online vaccine ordering form](#) as a high-risk vaccine order. Refer to the [Publicly Funded Immunization Schedule for Ontario, Tables 2 and 3](#), for eligibility criteria for routine and high-risk vaccine programs.
- Clinics may administer existing doses of school-based vaccines currently in their vaccine fridges to eligible individuals. There is no need to call Public Health to have these vaccines allocated to another patient.
- All school-based vaccines can be ordered as single doses. Ensure that you have no more than a one-month supply when placing your order.
- If you have not submitted a vaccine order through the online vaccine order form within the same ordering cycle, a temperature log for the most 30 recent days must be included with your school-based vaccine order.
- Clinics should continue to order school-based vaccines by the Wednesday before their next scheduled bi-weekly delivery date, following the existing [Vaccine Distribution Schedule](#).
- Parents or guardians are still responsible for reporting all their child's immunizations to Public Health, including any school-based vaccines not given by Public Health, at [halton.ca/immunize](https://halton.ca/immunize).

## ADDITIONAL RESOURCES

- [Vaccine Information for Physicians](#), Halton Public Health
- [Vaccine Storage and Handling](#), Halton Public Health

Please report all suspected/confirmed cases of [Diseases of Public Health Significance](#) (only report COVID-19 cases occurring in high-risk settings) to Public Health immediately by calling 311, 905-825-6000 or toll free at 1-866-442-5866.

PLEASE PROVIDE A COPY TO ALL PHYSICIANS IN YOUR OFFICE AND/OR POST IN EMERGENCY DEPARTMENTS AND PHYSICIAN LOUNGES. IF YOU HAVE ANY ISSUES WITH THIS ATTACHMENT, PLEASE EMAIL [DOCTORS@HALTON.CA](mailto:DOCTORS@HALTON.CA).

# Halton Region Public Health Vaccine Distribution Schedule

## South Halton- Delivery

<b>ORDER BY</b>	<b>BURLINGTON</b> <b>TUESDAY DELIVERY</b> <b>BETWEEN 9 A.M. – 4 P.M.</b>	<b>OAKVILLE</b> <b>WEDNESDAY DELIVERY</b> <b>BETWEEN 9 A.M. – 4 P.M.</b>
December 4, 2024	December 10, 2024	December 11, 2024
<b>Halton Region’s administrative offices will be closed for the holidays from December 24, 2024 - January 1, 2025</b>		
January 1, 2025	January 7, 2025	January 8, 2025
January 15, 2025	January 21, 2025	January 22, 2025

## South Halton- Pick-Up

<b>ORDER BY</b>	<b>TUESDAYS PICK UP IN</b> <b>OAKVILLE</b> <b>1151 BRONTE RD</b> <b>(9:00 A.M. - 11:30 A.M.)</b>	<b>WEDNESDAYS PICK UP IN</b> <b>OAKVILLE</b> <b>1151 BRONTE RD</b> <b>(9:00 A.M. – 1:30 P.M.)</b>
December 4, 2024	December 10, 2024	December 11, 2024
<b>Halton Region’s administrative offices will be closed for the holidays from December 24, 2024 - January 1, 2025</b>		
January 1, 2025	January 7, 2025	January 8, 2025
January 15, 2025	January 21, 2025	January 22, 2025

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## North Halton- Delivery

<b>ORDER BY</b>	<b>MILTON AND HALTON HILLS TUESDAY DELIVERY BETWEEN 9 A.M. – 4 P.M.</b>
December 11, 2024	December 17, 2024
<b>Halton Region’s administrative offices will be closed for the holidays from December 24, 2024 - January 1, 2025</b>	
January 8, 2025	January 14, 2025
January 22, 2025	January 28, 2025

## North Halton- Pick-Up

<b>ORDER BY</b>	<b>TUESDAYS PICK-UP IN GEORGETOWN 280 GUELPH ST, UNIT 76 (9:00 A.M. – 1:00 P.M.)</b>	<b>WEDNESDAYS PICK-UP IN OAKVILLE 1151 BRONTE RD (9:00 A.M. – 1:30 P.M.)</b>
December 11, 2024	December 17, 2024	December 18, 2024
<b>Halton Region’s administrative offices will be closed for the holidays from December 24, 2024 - January 1, 2025</b>		
January 8, 2025	January 14, 2025	January 15, 2025
January 22, 2025	January 28, 2025	January 29, 2025

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